

## ETFC AGM 2017 Meeting Minutes

Daniel Rawson calls the meeting to start at 7:29pm.

### Review and Approval of 2016/2017 Minutes

**MOTION** – To approve previous AGM minutes.

**Motion** – Paul

**Second** – Wes

**Opposed** –

**Passed-** Passed

### Review and Approval of 2017/2018 AGM Agenda

**MOTION** – To approve the AGM Agenda

**Motion** – Corrine

**Second** – Colleen

**Opposed** –

**Passed-** Passed

### Review Attendance, Quorum, and Voting Representatives

Person	Club/Role	Votes
Daniel Rawson	ETFC President	0
Dan Lauzon	ETFC Vice President	1
Dilini Vethanayagam	ETFC Director Resources and Programing	1
Nathan Lennie	ETFC Director at Large	1
Loretta Amerongen	ETFC - Treasurer	1
Colleen Babiuk-Ilikiw	ETFC Director at Large	1
Carly Widdicombe	Edmonton Track and Field Coordinator	0
Hardeep Sandhu	VOLEO	3
Colleen Babiuk-Ilikiw	Colombians	3
Sohail Jalal	Thunder Track Club	3
Courtney Elcock	Edmonton Olympic Club	3
Darren Dellezay	Leduc Track Club	3
Robyn Hyde-Lay	Edmonton Harriers	3
Amy Millar	St. Albert Mustangs	3
Paul Shelby	Capital City Track Club	3
Pierre Baudin	GGTFC	3
Jack Leman	AA Officials	0
Corrine Timmer	Edmonton Columbians	3
Drew Carver	MAC Track & MacEwan University	6
Carmelle Cooper	Edmonton Harriers	3
Wes Moerman	University of Alberta	3
Todd Tetriak	Edmonton Masters	3
Darrell Hitchings	Edmonton Thunder Parent	0

<b>Karen Hitchings</b>	Edmonton Thunder Parent	0
<b>Carmelle Cooper</b>	Edmonton Harriers Parent/Board Member	0
<b>Robyn Hydelay</b>	Edmonton Harriers President	3
<b>Courtney Elcock</b>	Edmonton Olympic	3
<b>Blain Clouthier</b>	Edmonton Columbians	0
<b>Corrine Timmer</b>	Edmonton Columbians/School	4
<b>Antoine Boussombo</b>	YEG Lightning	3
<b>Amy Millar</b>	St.Albert Mustangs/Proxy Vote for Apex Athletics	6
<b>Linda Blade</b>	ETFC Past President	0

## 2017-2018 Report from President:

Dan Rawson states the following in his report to the members.

- This year we had Carly join us as a new employee
- The long jump pit at Foote Field which really helped with access to the long jump pit and have priority entrance to facility.
- Outdoor season was great for performances including the Canada Summer Games.
- We have been working to gain funding for the Talent Optimization Program which was approved in June. Over the next 4 years we have gained \$1,000,000 towards athlete and coach development.
- The three things that happened this year happened because of the Legacy Foundation which paid for Carly's salary, the lanes and long jump pit at the Foote Field Dome and the T.O.P and I am grateful to have that relationship.
- The board has thinking critically about its role and strategic plan. In speaking with Athletics Alberta, we have decided to move forward to more of a community based council rather than an operational board.

## 2017-2018 Report from the Director of Programs and Resources:

Dilini Vethanayagam states the following in her report to the memvers.

- One of the things that has been a highlight is the indoor hurdles clinics which the details can be found it your package.
- The Foundations clinic which I a multi-event which got a lot of external kids interested in track & field which has been a highlight.
- We put on the Standards Buster meet to try to allow kids to meet the standards. We had a few kids from across Canada come to compete at this meet.
- We submitted 4 grants of which two were successful.
- We had a greater presence in the community this year at the Running Room Indoor Games and ASAA provincials.

## 2017-2017 Financial Review:

Loretta Amerongen states the following in her report of the financial review.

- The indoor fees were increased by \$7,000 to help cover the cost of the Track Monitors and the Foote Field Dome.
- The amortization represents the capital assets that we purchased from the grants.
- I also added a cash flow statement this year.

**MOTION** – Approval of 2016-2017 Financial Review.

**Motion** – Drew

**Second** – Paul

**Opposed** –

**Passed** – Passed

## 2017-2018 Fee Option & Fee Structure:

Dan Rawson presents the two separate fee structures & 4 different fee options.

- Fee Structure:
  - o **Fee Structure 1:** This is the fee structure that we have historically had where every club pays the same amount per athlete.
  - o **Fee Structure 2:** It was requested to present a new fee structure for athletes who use the facility 1-3 days/week and athletes who use the facility 4-5 days/week. The cost for athletes that use the facility 1-3 days/week is lower while the athletes that use the facility 4-5 days/week pay significantly more.
- Fee Options:
  - o **Fee Option 1:** Facility Access Monday - Fri @ Kinsmen/Mon-Thurs & Sat @ Dome with 1/4 field on Mon. Two Track Monitors Mon-Thurs & 1 on Fridays.
  - o **Fee Option 2:** Facility Access Monday - Fri @ Kinsmen/Mon-Thurs & Sat @ Dome. 2 Track Monitors Mon-Thurs & 1 on Fridays.
  - o **Fee Option 3:** Facility Access Monday - Fri @ Kinsmen/Mon-Thurs @ Dome. 2 Track Monitors Mon-Thurs & 1 on Fridays.
  - o **Fee Option 4:** Facility Access Monday - Fri @ Kinsmen/Mon-Thurs @ Dome. Two Track Monitors Mon-Thurs.
- The reason for the increase in facility fees in Kinsmen is that they removed the 33% discount.
- Courtney Elcock asks if you negotiated the infield on Fridays.
- Daniel Rawson states that they have already been booked up. This budget is based on real numbers as we have received the contracts early enough. Let us vote on an option then a fee structure.

**MOTION** – To approve option 2

**Motion** – Corrine

**Second** –

**Abstained-** Wes

**Opposed** – Drew Carver

**Passed** – 17 voted in favour. Passed by Majority.

- Daniel Rawson states that the two different fee structures are that the first one is that each club pays the same price. As requested, we have presented another option where clubs who use the facility 1-3 days/week pay less and clubs who use the facility 4-5 days/week pay more. Not all of

the clubs utilize the bookings. The 1 fee structure allows for some flexibility. I tried to do a projection of the impact that this may have on your club. 6 clubs benefit from it and 6 clubs do not.

- Dan Lauzon states that this model is based on cost sharing. At the end of the year we have a big bill to pay and it needs to be met.
- Daniel Rawson notes that the half year fee is going to go up from \$150 - \$200 and the outdoor fees will be cut down in half.

**Voting for the Fee Structure:**

**Option 1:** 2 Votes

**Option 2:** Majority Votes

**MOTION – To approve 1 fee structure.**

**Motion –** Paul

**Second –** Todd

**Abstained-** Pierre

**Opposed –**

**Passed-** Passed by Majority.

**2017-2017 Budget & Fee Review and Approval:**

- Daniel Rawson states that the presented budget used fees from option 2 so we will amend to include fees from option 1. The amount state for equipment is dependent on received grants. If we do get another grant we will purchase more equipment.

**Voting on Budget & Fee options:**

**MOTION – As amended with fee option 1.**

**Motion –** Drew

**Second –** Dilini

**Abstained -**

**Opposed –**

**Passed -** Passed

**2017-2018 Budget Vs. Actuals:**

Daniel Rawson presented the following in the Budget Vs. Actuals.

- Kinsmen fees were higher than budgeted
- The hurdle clinic revenue was higher than budgeted
- Expenses included Kinsmen, monitors and clinics which were all lower than expected.
- Equipment purchases were higher than expected.

**Changing Banks**

- Daniel Rawson states that we are currently with TD, RBC bank offers an option to pay the track monitors securely online
- We are proposing to move banks.

**MOTION – To move banks from TD to RBC.**

**Motion –** Courtney

**Second –** Todd

**Abstained-** Drew

**Opposed –**

**Passed- Passed**

### 2017-2018 Facility Access Update / Track Monitor Discussion:

- Carly states that the fee option that was voted on provides access to the Kinsmen from 4:30-7pm Monday-Thursday & from 5-7pm on Fridays. Access to the Foote Field Dome will begin in December and will be from 4:30-7pm Mon-Thursdays & from 12:00pm – 2:30pm on Saturdays. Last year we ran into an issue with Athletes not being able to use the gym during ETFC bookings. As an option they have provided us with the availability to book the badminton courts and a weight cart.
- Overall feedback was not in favor of booking the courts and cart.
- Daniel Rawson asks if the group is interested in looking into a legal perspective for the athletes who have paid for an annual membership yet who are getting kicked out of the gym.
- The overall feedback is that the group is in favour.
- Nathan states that he knows a lawyer that we can consult with.
- Daniel Rawson says that if we decide to move forward we will have to vote at that time.
- Wes brings up that there were some changes to events from the calendar congress this past weekend and updates the group on a few changes. For the complete list of events, you can view the event calendar on the Athletics Alberta website.

### Talent Optimization Program

- Danial Rawson states that the ETFC, AA & the U of A obtained funding for athlete and coach of Edmonton area. The T.O.P committee is made up of myself, Brad Babiak & Ian Reade. Letters have been released to the identified athletes in the program
- Robyn states that the Tier 1 – A Standard is Extremely difficult to make.
- Carly replies that yes that standard is extremely difficult to achieve but it was made that way on purpose. If you were at Simon Nathan's presentation at Calendar Congress this past weekend he states that top three placing is a goal. The Tier 1 – A Standard was based from the top three times in each event from the past Olympics and is a goal for the Tier 1 athletes to achieve.
- Dan Rawson states that this program will evolve over time. I represent the council's representative. If you have any feedback on the program can be directed to myself or Carly.
- Pierre asks why do you have the age limit of 35 on there, that seems a bit old for a developmental program.
- Dan Rawson replies that there needs to be an upwards trend on improvement. It's really exciting to see how this year will go and see how we can improve and grow.
- Dilini states that she would like to go back to the chiropractic services. I am cautious regarding the chiropractic.
- Darrell asks if you are you legally liable for funding the services like chiro?
- Pierre replies that the athlete is not required to use these services. They provide their own consent.
- Dan Rawson states that these are things that we will take back as feedback.

## Board Changes

- Daniel Rawson states that when we started creating the ETFC by-laws, we structured the board as an operational board. AS we have moved on this year, we became obvious with discussions with A that this board does not need to be operational but more governance and have meetings as a club-based structure. We do not have the resources to sustain an operation model not do we think that it is necessary. The board voted to change the board structure model back to the old model with the President, Vice President, Treasurer and Secretary. This would not stop us from coming together to run meet if needed. We are proposing this to the group to amend the by-law.
- Hardeep asks how does this model work in Calgary?
- Linda replies that it works very well. They have committee's that help run meets and clinics.
- Pierre asks why did you move in this direction in the first place?
- Dan Rawson states that it was due to AA model at the time. There was no trust from the community that AA was not supplying those services. Now that we have successful leadership we have more trust to deliver more programming.
- Hardeep asks if his structure set us up for success?
- Dan Rawson replies with Yes, I think that having clubs represent at the meetings.
- Colleen states that it has been an interesting year as we have struggled with what our role is. I've seen us increase the number of our board of directors.
- Dan Lauzon states that if we continue down the operational route, we will require the budget and staff.
- Linda states that we could spend all of our time and energy trying to replicate what the provincial governing body is doing when we would be better off using our energy to advocate for the clubs. It's really about energy management. We need to be more of an advocacy group.
- Nathan replies that the ETFC needs to be the communication key for cities and the Provincial Sport Organization.
- Jack states that he was involved with EMOC and we do not have the resources to run meets. I think that we need to advocate for the clubs.
- Corrine says that I have been here a while now and seen the plus minus on both sides. I think that having Carly has our liaison has been very beneficial. Will Carly continue to be our representative?
- Dan Rawson replies with Yes, her main role will be the T.O.P but she will be still operating with an 80%/20% split.
- Corrine states that I think that reverting back to the old system would be beneficial to have club representation.
- Colleen asks Why don't we keep the structure of the board with the treasurer/secretary as the same role and add in a director at large?
- Dan Rawson replies that the reason for this is that it is a standard board model.
- Dilini asks if Carly's position changes in 4 years will the structure of the board change?
- Dan Rawson replies that no, the secretary will just have to actually write notes.

### 1. Board Operational Changes

- a. **Motion - To Approve Board Structure Change,**  
**Motion – Todd**

**Second** – Drew  
**Abstained** - Courtney  
**Opposed** – Colleen  
**Passed** - Passed by majority.

**b. Motion - To Amend Bylaws with proposed amendments.**

**Motion** – Drew  
**Second** – Amy  
**Abstained**- Courtney  
**Opposed** –  
**Passed**- Passed by majority

## Elections

**1. President** - No names forward. Daniel Rawson let's his name stand.

**MOTION** – To approve Daniel Rawson as President by acclamation  
**Motion** – Drew  
**Second** – Hardeep  
**Abstained** -  
**Opposed** –  
**Passed**- Passed by majority

**2. Treasurer** – No names forward. Loretta Amerongen lets her name stand.

**MOTION** – To approve Loretta as treasurer by acclamation.  
**Motion** –  
**Second** –  
**Abstained** -  
**Opposed** –  
**Passed**- Loretta by acclamation

**3. Secretary** – Nathan Lennie put his name forward.

**MOTION** – To approve Nathan Lennie as the Secretary by acclamation.  
**Motion** –  
**Second** –  
**Abstained** -  
**Opposed** –  
**Passed**- Passed by acclamation

Daniel Rawson calls the meeting to conclusion at 9:45 PM.