

ETFC 2019 Annual General Meeting Minutes

- **Date:** Monday, October 7th, 2019
- **Time:** 7:30 PM
- **Location:** Percy Page Centre – 11759 Groat Road Edmonton, AB

Meeting called to order at 7:36 pm October 7, 2019 at by Georgette Reed

Review Attendance, Quorum, and Voting Representatives

Person	Club/Role	Votes
Todd Tretiak	Edmonton Masters	3
Courtney Elcock	Edmonton Olympic Club	3
Corrine Timmer	Edmonton Columbians/ETFC Board/School club	7
Phil Booth	Edmonton Harriers - Coach	3
Hardeep Sandhu	Voleo – Board Member	3
Loretta Amerongen	ETFC Board	1
Carly Widdicombe	ETFC Rep	0
Georgette Reed	ETFC President	1
Amy Millar	St. Albert Coach	3
Brad Babiak	Athletics Alberta	0
Darren Dellezay	Leduc Track Club	3
Laura Verbeek	Edmonton Thunder – President	3
Blaine Clouthier	Edmonton Columbians Coach	0
Wes Moerman	University of Alberta & GGTF Coach	6

Agenda:

1. Review and Approval Previous AGM Minutes
2. Review and Approval of 2019/2020 AGM Agenda
3. Review Attendance, Quorum, and Voting Representatives
4. Updates from Athletics Alberta – Brad Babiak
5. Report from the President
6. 2018-2019 – Financial Review and Approval
7. 2019-2020 – Budget & Fee Review and Approval
8. 2019-2020 Initiatives
 - a. Facility Access:
 - Update on Facility Access & Facility Policy and Procedures
 1. Kinsmen
 2. Foote Field Dome
 3. Indoor Throws Facility
 - Coaching Symposium
9. Elections
 - a. President – Georgette Reed
 - b. Treasurer – Corrine Timmer
10. Meeting Adjourned

1. Review and Approval of PAST Meeting Minutes

MOTION – To Approve past meeting minutes with Phil's suggestion to change the spelling acclamation.

Motion – Todd Tretiak

Second – Phil Booth

Opposed – 0

Passed - Yes

2. Review and Approval of Meeting Agenda

MOTION – To approve the meeting agenda with a change to the elections to add the secretary position.

Motion – Amy Millar

Second – Loretta Amerongen

Opposed – 0

Passed – Yes

3. Review Attendance and Quorum

- Carly has confirmed that a quorum is in place.

4. Updates from Athletics Alberta – Brad Babiak

- Brad states the following updates from Athletics Alberta:
 - The event calendar is finalized and available on the website.
 - Athletics Alberta is updating a lot of their policies. One will be the club membership policy. All clubs except for the road running club will have an additional refundable fee tied-in for volunteer hours. Requirement will be between 8-10hr/AA member.
 - Coaches will be required to have proper certification.
 - Coaches and athletes will not be able to serve on their club's board.
 - There will be a recommendation for a minimum membership fee.
 - Athletes will need to have proper paperwork to transfer clubs and fees will need to be up to date.
- Hardeep asks what happens if a club is unable provide the required number of volunteers?
- Brad responds that Athletics Alberta are still working on the details.
- Wes asks what the volunteer requirements would be for rural clubs.
- Brad replies that rural clubs would have half the number of hours to fill.
- Laura states that the idea is to have the clubs provide volunteers instead of payment the fee.
- Phil asks if the volunteer quota is required for just Athletics Alberta meets?
- Brad states that it will be for all events throughout the province.
- Corrine states that many of the parents in her club volunteer as officials and asks if officials will count towards volunteer hours.
- Brad respond that officials and the volunteers will be considered separately as officials are provided with opportunities and experiences.

- Wes replies that there needs to be some sort of concept to promote the development of officials.
- Phil asks about athletes and coaches not being allowed to serve on the board and suggests that perhaps a coach or athlete could serve as a non-voting member of the board.
- Wes inquires about the process of creating the club policy and asks when the policy will be confirmed.
- Brad responds that he will take the feedback from this meeting to the programs committee who will come up with a draft policy that will be vetted through the Athletics Alberta board members. Once that is complete it would then be passed on to the clubs.

5. Report from the President

- Georgette states the following updates from the President's Report:
 - We have a seat at the table in assisting with the organization of the upcoming World Master's Athletic Championships in April 2021. Stay tuned during this upcoming year for more ways that you can become more involved.
 - Continued facility access at Kinsmen & Foote Field Dome.
 - Built the indoor throws facility at the Turf Training Centre by the support of the Community Initiatives Project-Based Grant (CIP) and the 2001 Edmonton Athletics Legacy Foundation Board (ALFB).
 - Through continued efforts of our Track Monitors, we had 0 accidents/injuries reported this past indoor season.
 - We hosted a series of Coach Development Sessions through the support of the 83rd Universiade Grant. Throughout the series, we hosted local, national and international coaches and had a total of 74 individuals attended.

6. Financial report Review – Loretta

- Loretta states the following about the financial statements:
 - Cash is down this year because at the end of last year, we had deferred grants that we had to spend on specific things, we prepaid rent for the throws area, did not increase fees, the number of projected athletes decreased and the Kinsmen rent went up.
 - We also have fee receivable. APEX Athletics did not pay their fees.
- Hardeep asks that if a club is unable to pay, what happens?
- Loretta replied that the clubs athletes and coaches will not be allowed in the facilities until fees are paid.

MOTION – To approve the presented 2018/2019 financials.

Motion – Amy Millar

Second – Corrine Timmer

Opposed – 0

Passed – Yes

7. Budget & Fee Review and Approval

- Carly states the following about the fee proposal:

- Last year, it seemed that clubs were not properly reporting on their indoor numbers. Due to this and Safe Sport requirements, I will be asking clubs to provide us with a list the athlete names from each club that will be training at our booked facilities. I will then ensure that they are registrar Athletics Alberta members and the Track Monitors will be performing random name checks.
- As Loretta mentioned that athlete numbers went down and fees are rising, we are proposing to increase the fees to be \$335.00 per athlete.
- Phil inquires about a decreased fee for younger athletes that only use the facility once or twice a week.
- Loretta responds that we would not be able to make ends meet if we were to do that.
- Carly suggests that those athletes pay the \$10 drop-in fee instead of the yearly membership.
- Loretta states that as we have not increased the drop-in fee in a number of years that it would need to be increased.

MOTION – To approve the fee proposal of \$335.00/athlete for the indoor season and the proposed club fees for the outdoor season.

Motion – Todd Tretiak

Second – Darren Dellezay

Opposed – 0

Passed – Yes

MOTION – To research a feasible increase to the drop-in fee.

Motion – Loretta Amerongen

Second – Amy Millar

Opposed – 0

Passed – Yes

8. 2019 – 2020 Initiatives

- Carly reports on the following updates to facility access:
 - Kinsmen is planning to renovate the track from April 2021 – December 2021.
 - We will have the use of the equipment cart for free of charge again this year.
 - We will be reporting differently this year. We will be asking for a list of athlete names, I will cross check to ensure that they are registered in the system, and the Track Monitors will be performing random name checks.
 - Turf Training Centre training dates will be October 28, 2019 – April 22, 2020.
Monday-Wednesday: 5:15 PM – 6:30 PM. There will be no Thursdays or Saturday bookings.
 - Foote Field Dome training dates will be December 2, 2019 – April 30, 2020:
Mon-Thurs: 4:30 PM – 7:00 PM & Saturdays: 1:00 PM - 3:30 PM (time change)
- Carly reports on the following updates to the Facility Policy and Procedure documents:
 - Both hurdles and corner starts will be in lane 6.

- Courtney has requested that all age groups are combined on the user policy for the Foote Field Dome. I think that this was occurring previously so can combine them.

9. Elections

a. Secretary:

- Georgette states there is an opening for secretary position due to Nathan no longer being a member in good standing.
- Georgette asks if there are any nominations from the floor for the secretary position.
- Loretta nominated Amy Millar for the secretary position and Amy accepted.

MOTION – Amy Millar has let her name stand for the secretary position for a one-year term.

Motion – Loretta Amerongen

Second – Todd Tetriak

Opposed – 0

Passed – Yes

b. President:

MOTION – Georgette Reed has allowed her name to stand for the president's position for a two-year term.

Motion – Phil Booth

Second – Hardeep Sandhu

Opposed – 0

Passed – Yes

Georgette was named president by acclamation.

c. Treasurer:

MOTION – Loretta Amerongen has allowed her name to stand for the treasurer position for a two-year term.

Motion – Todd Tetriak

Second – Darren Dellezay

Opposed – 0

Passed – Yes

Loretta was named treasurer by acclamation.

10. Meeting Adjourned

MOTION – Georgette motions to adjourn the ETFC 2019 AGM.

Motion – Corrine Timmer

Second – Hardeep Sandhu

Opposed - 0

Passed – Yes

Meeting Adjourned at 9:07 pm