

## ETFC 2020 Annual General Meeting Minutes

- **Date:** Thursday, November 19th, 2020
- **Time:** 7:30 PM
- **Location:** Zoom

Meeting called to order at 7:36 pm November 19, 2020 by Robyn Webster

### Review Attendance, Quorum, and Voting Representatives

Person	Club/Role	Votes
Todd Tretiak	Edmonton Masters	3
Courtney Elcock	Edmonton Olympic Club	3
Matt Norminton	RRAC	3
Hardeep Sandhu	Voleo – Board Member	3
Loretta Amerongen	ETFC Board	1
Robyn Webster	ETFC Rep	0
Corrine Timmer	ETFC President	1
Amy Millar	St. Albert Coach	3
Beth Harding	Athletics Alberta	0
Darren Dellezay	Leduc Track Club	3
Laura Verbeek	Edmonton Thunder – President	3
Sean Baynton	University of Alberta & GGTF Coach	6
Wes Moerman	University of Alberta & GGTF Coach	6

### Agenda:

1. Review and Approval Previous AGM Minutes
2. Review and Approval of 2020/2021 AGM Agenda – any additions?
3. Review Attendance, Quorum, and Voting Representatives
4. Updates from Athletics Alberta – Robyn
5. Report from the President - Corrine
6. 2019-2020 – Financial Review and Approval - Loretta
7. 2020-2021 – Budget Fee Review and Approval - Loretta
8. 2020-2021 Initiatives - Robyn
  - a. COVID-19 Disruption Support
  - b. Facility Access:
    - i. Update on Facility Access & Facility Policy and Procedures
      - (1) Kinsmen
      - (2) Foote Field Dome
      - (3) Indoor Throws Facility
9. Elections - Corrine
  - a. Secretary
  - b. Vice President
10. Floor open to attendees
11. Adjourned

### 1. Review and Approval of PAST Meeting Minutes

**MOTION** – To Approve past meeting minutes with Corrine’s suggestion to indicate Loretta as Treasurer in Agenda.

Motion – Laura

Second – Wes

Opposed – 0

Passed - Yes

### 2. Review and Approval of Meeting Agenda

**MOTION** – To approve the meeting agenda.

Motion – Loretta

Second – Amy

Opposed – 0

Passed – Yes

### 3. Review Attendance and Quorum

- Robyn introduces Corrine as new president.
- Corrine has confirmed that a quorum is in place.

### 4. Updates from Athletics Alberta – Robyn

- Robyn read note provided from AA – included as Appendix to Minutes.

### 5. Report from the President – Corrine

- Corrine introduced herself as new President and passed on regrets from Georgette.

### 6. Financial Report Review – Loretta

- Loretta states the following about the financial statements:
  - We did not generate cash from operations this past year.
  - Refund from indoor booking cancellations in Spring 2020 was issued to all of the clubs.
  - Still have deferred grant money that we have to spend on maintenance for throws area.

**MOTION** – To approve the presented 2019/2020 financials.

Motion – Paul Shelby

Second – Laura Verbeek

Opposed – 0

Passed – Yes

### 7. Budget & Indoor Fee Review and Approval - Loretta

- Loretta states the following about the budget and fees:
  - A full year budget has not been put together for the year as it is very difficult to predict based on the current COVID situation. Last year’s budget was a write off.
  - The current budget is just focused on Indoor Fees, Outdoor will be planned for at a later date.

- The budget includes the Track Monitor fees and contribution towards Robyn's salary for coordinating for ETFC.
- ETFC will contribute \$5000.00 from savings towards subsidy of fees this year due to the impact of COVID's reduction of training facility capacity.
- The athlete numbers reported from clubs has decreased since the last meeting to around 200, as such the fees will need to rise. We are proposing to increase the fees to be \$395.00 per athlete. The fees will not be higher than this amount, they may decrease if shut downs occur cancelling facility bookings. They may also decrease if a grant is received to support the subsidy of these fees.
  - Board confirms there will be no drop in option this year.
  - Laura asks if new athletes will be accepted in January and pay a different fee rate. Loretta confirms that yes, this will be arranged.

**MOTION** – To approve the fee proposal of \$395.00/athlete for the indoor season:

Motion – Laura Verbeek

Second – Courtney Elcock

Opposed – 0

Passed – Yes

## 8. 2020 – 2021 Initiatives - Robyn

- Robyn reports on the following updates for the coming year:

- COVID-19 Disruption Support
  - Robyn is here for support during this difficult time
  - Coordinator and Board are doing their best to keep fees low and look for solutions to training access with capacity constraints
- Update on Facility Access & Procedures
  - Review of Indoor Facility Presentation
  - Ongoing facility closures, updates with changing COVID restrictions

## 9. Elections

- Corrine states there are two positions in need of election.
- Robyn confirms nominations were received by email.

a. Secretary:

**MOTION** – Amy Millar has let her name stand for the vice president position for a two-year term.

Motion – Loretta Amerongen

Second – Laura Verbeek

Opposed – 0

Passed – Yes

b. Secretary:

**MOTION** – Rachel Yee has allowed her name to stand for the treasurer position for a two-year term in writing – she was unable to attend in person.

Motion – Laura Verbeek

Second – Loretta Amerongen

Opposed – 0

Passed – Yes

#### 10. Floor open to attendees

- Robyn asks how everyone is doing morale wise, and if there are any ideas or suggestions on how to maintain engagement and motivation. Encourages the membership to reach out with anything they need or ideas to share.
- Laura confirms it is a difficult time and we're all doing what we can.

#### 11. Meeting Adjourned

**MOTION** – Corrine motions to adjourn the ETFC 2020 AGM.

Motion –

Second –

Opposed - 0

Passed – Yes

Meeting Adjourned at 8:30 pm



Edmonton Track & Field Council  
AGM 2020

To our colleagues at ETFC: What a year!

Congratulations to all of you for surviving this crazy year. Without doubt it has been interesting, to say the least. We are tired of words like pivot, unprecedented, and hardship so this Athletics Alberta update will focus on words like bursary, funding, and positivity.

Club Bursaries:

We anticipate our club bursary funding will be handed out via cheque to our clubs before Christmas. We encourage you to make sure your mailing address on Trackie is accurate.

AADP Funding:

We are holding a Town Hall Monday, November 23 to discuss how AADP funding will be disbursed this year. Check your club admin email for the Zoom link.

Positivity:

We are a small but mighty bunch of humans navigating this year at the Athletics Alberta's 'head office.' We have applied for as many grants as we could find to help our association remain in a positive position this year: grants to supply PPE for our athletes, coaches, and officials; grants to help us move our grassroots programming to an online platform (coming soon!); grants to help with our operations in Edmonton and Calgary; and grants to help us set up a multi-sport pilot program here in Edmonton at Expo Centre. In what could have been a hard year, we have kept the faith, inspired by our athletes and clubs, to keep moving forward positively. We are here for our members and have a strong service-first commitment to you. Please lean in when needed.

Moving into 2021, we anticipate Indoor Meets will happen, although they will likely look different than in the past. We will work as we are able, with AHS and our members, to do the absolute best we can for our athletes. In the meantime, stay well and in touch.

James, Robbie, & Beth