

ETFC 2022 Annual General Meeting Minutes

- Date: Thursday, October 13th, 2022
- Time: 7:30 PM
- Location: ZOOM

Meeting called to order at 7:35 pm October 13, 2022, by Corrine Timmer.

Review Attendance, Quorum, and Voting Representatives

Person	Club/Role	Votes
Corrine Timmer	President	1
Loretta Amerongen	Treasurer	1
Robyn Webster	TOP/ETFC Coordinator	0
Amy Millar	Vice President	1
Rachel Yee	Secretary	1
Matt Norminton	RRAC & CUE	6
Laura Verbeek	Thunder President	3
Diana De Sousa	St Albert President	3
Joanna Cooper	St Albert	0
Jessica Ansell	GGTFC	3
Denise Watson	St Albert	0
Bruce Mintz	EMAA	3
Dwayn Van Straten	Royals	3
Mark Cocks	EITC	3
Roxanne Skoreyko	Grizzly	3
Sean Baynton	Grizzly	0
Antoine Boussombo	Nova	3
Dylan	Nova	0
Samira Salifou	Nova	0
Neville Wright	Independent	0

Agenda:

1. Welcome – Corrine

- Corrine welcomed everyone to the meeting and indicated that we hope to be in person next year

2. Review Attendance, Quorum, and Voting Representatives – Rachel

- Quorum – 12 votes required; quorum has been met
- Reviewed; see above

3. Review and Approval of Previous AGM Minutes – Corrine

- Robyn pulled up meeting minutes to review with group
- **MOTION:** To approve meeting minutes from 2021 AGM as posted on the ETFC website
 - o Motion – Amy
 - o Second – Laura
 - o Opposed – none
 - o Passed – all

4. Review and Approval of 2022 AGM Agenda – any additions? – Corrine

- **MOTION:** To approve agenda of 2022 AGM
 - o Motion – Diana
 - o Second – Amy
 - o Opposed – none
 - o Passed – all

5. Report from the President – Corrine

- Corrine indicated we had a very busy year, but it was a great year. There were lots of meets (almost every weekend) and it was hard for the officials. Great performances were seen from Edmonton and area athletes.
- Corrine indicated there are several grants that allowed us to offer clinics. The MakeaDiff grant allowed us to put on try-it-out clinics which have had great success; Corrine thanked Robyn for setting it up and thanked the coaches for coaching. KidSport Return to Sport Grant will be discussed later.
- Corrine indicated the 5-year strategic plan is in the process of being updated for 2023-2028
- There have been many discussions with the City of Edmonton
 - o City is permitting ETFC to add lockers to Rollie Miles for the spring for equipment storage
 - o Sand pit at Rollie will be filled
 - o Indicated it would be nice to get better covers for high jump and pole vault mats, but the city will not help cover these types of things; may have to look for other grants and opportunities

- Rental agreement will be prepared for ETFC owned equipment to allow other groups to rent and use them
- Kinsmen Update
 - Corrine thanked Robyn for setting everything up. She indicated that there were no track monitors and reminded everyone to review policies prior to mandatory orientation on Oct 28th. Construction has been postponed to April 2023; will likely try to finish in the fall prior to indoor season.
- Last Chance meet is to be held Nov 26th
- Calendar Congress meeting – Oct 20th (time TBD)
- Athletics Alberta casino is in need of volunteers
- Peter Gray passed away last month – condolences have been passed to the family
- Corrine thanked Robyn, the ETFC board members and coaches for a great year and is looking forward to another great year

6. 2021-2022 – Financial Review and Approval – Loretta

a. Financial Statements

- Loretta indicated it is hard to compare last year to the previous year due to the pandemic. She indicated the APEX and Voleo situations are being sorted out. There was an increase in cash last year.

i. Equipment Purchase Update

- ETFC budgeted for track monitors in the fees, which accounts for the surplus observed in the financial statement; ETFC will use surplus to purchase equipment and lockers at Rollie Miles (~10K)

ii. Grant Updates

- Partnership with Action for Healthy Communities
 - Robyn indicated over 150 new students to Canada were introduced to track and field in a pilot program this past summer which offered a practice and mini competition to 5 ESL summer school programs.
- MakeaDiff
 - Robyn indicated 15 try-it-out track and field days were offered the past year
 - Introduced over 166 athletes to track and field; at least 15 athletes from these try-it-out days have registered with a club
 - These try-it-out days reached a range of agencies including Kid Sport, Wheelchair Sports and Indigenous Sport Council of Alberta.

- Questions from attendees:

- Laura asked if we know what the fees will be once Kinsmen construction is completed; Robyn indicated that we usually do not know fees until June, but the hope is that the fees do not significantly increase as a result of the construction
- **MOTION:** To approve presented 2021-2022 financials
 - Motion – Dwayne
 - Second – Laura
 - Opposed – none
 - Passed – all

7. 2022-2023 – Budget Review and Approval – Loretta

- a. Indoor Fees
 - i. Deadline for clubs to commit numbers – Numbers will be sent to Robyn by Dec 1st
 - The fee last year was \$310/athlete (fee included track monitor, which was not used)
 - Kinsmen will cost less this year as we have not booked track for April and Fridays before meets are not booked
 - TTC fees are estimated to be less due to prorated fee as per agreement and booking only certain days
 - Loretta provided multiple rate scenarios (low rate vs high rate); based on scenarios, the suggested fee is \$260/athlete
 - Foote Field dome – Robyn asked if anyone is interested in additional bookings in April; Dwayne indicated he would be interested; Laura and Matt indicated they would not want additional indoor bookings for April. Concluded that the bookings may be added and the clubs could pay directly
 - Question on whether we can keep higher rates to help with club budgeting. Loretta indicated revenue must equal expenses; ETFC cannot charge the same amount as we are not for profit organization, therefore, cannot charge a rate where ETFC “makes” money
- **MOTION:** To approve estimated fee of \$260/athlete
 - Motion – Laura
 - Second – Joanna
 - Opposed – none
 - Passed – all
- b. Equipment needs
 - i. Indoor shots
 - Robyn indicated we can sign out from AA (2 and 3kg shots can be borrowed and returned for indoor meets)
 - ii. Blocks at Rollie

- iii. Lockers at Rollie
- iv. Corrine asked if there are any other equipment needs; Laura indicated pole vault poles for Rollie would be helpful. Robyn indicated that the board decided there are not enough clubs who want to do pole vault for ETFC to justify the cost of purchasing poles when the poles are so individualized
- v. Bruce asked if the bubbles at Rollie will be repaired; Corrine indicated they are aware of the situation. She also indicated Coronation are discussing replacing the surface, which could be a future option

c. Change of fiscal year – Loretta indicated we would just keep the fiscal year as is

8. 2022-2023 Initiatives & Updates – Robyn/Corrine

- a. Last Chance Meet – may be the last year hosted by AA
 - Robyn indicated AA generally does not make money from this meet
 - She proposed that we could host an indoor practice meet if there is enough interest
- b. Facilities:
 - i. Clubs must be in good standing with AA to be a part of ETFC
 - ii. Update on Facility Access & Facility Policy and Procedures
 - 1. Kinsmen
 - a. Mandatory Training Policy Orientation for all coaches using the Kinsmen on October 28, 2022
 - Important that all coaches attend, but especially new coaches who are not familiar with the facility
 - Updated Kinsmen, Foote Field and TTC policies are now posted on the website; coaches are encouraged to review them prior to the orientation
 - b. No monitor planned
 - c. Throws Toe Board purchased
 - Robyn indicated that groups could align throws with HJ days on Tuesdays, but would also be dependent on coaches/programs
 - d. Extended HJ Booking on Tuesday evenings to 7:30pm - TOP funded
 - U16/U18 athletes with Amy 6-7pm and Dallas 5-6pm
 - Senior HJs will have priority in the space
 - e. Bumper plates – purchased by TOP; do not use Kinsmen plates
 - f. Mac Track emptying locker – will be taken over by Nova
 - g. Construction starting April 2023 – 5 lane track with mondo surface; infield will be turf (cannot wear spikes on it); Corrine and Robyn have been trying to ensure that the construction plans will be beneficial and useful for track community

2. Foote Field Dome
 - a. Shared Use Agreement
 - b. M/W Booking times updated to start at 5pm
 - c. Desire to up bookings in April when Kinsmen closes? – see note above
 3. Turf Training Centre
 - a. Reduced to Tues/Sat based on suggestions from Ralph/Dallas
 4. Butterdome
 - a. Select bookings available through November for TOP and Pole Vault
 5. Rollie
 - a. Scona HS has requested to book the track from 3:45-4:45pm; ETFC typically books starting at 4:30pm, so we would have to push back the start time to 4:45pm as there cannot be any overlap between bookings for liability issues; no one expressed an issue with this as only a few groups start at 4:30pm
- c. Return to Play Grant
- i. Launching Access Track & Field Program for Newcomer Youth at 5 different high schools and one Free Play community group; expand programming that was done over the past summer; would like to help athletes transition into clubs if they are interested
 - ii. Will be hiring coaches and a coordinator for this program; will also bring athletes to the facilities for the full experience
- d. TOP Programs
- i. Club Bursary – deadline Nov. 6, 2022; new policy is posted on TOP website [HERE](#). Robyn is asking clubs to get creative this year with applications
 - ii. Coach Bursary & Support
 - Robyn indicated the Coach Bursary has been utilized more this past year
 - iii. Athlete Development Program
 - Robyn indicated lots of applications have been received and the new Dev and Senior Programs will start up again in November.
 - iv. ATHX (partner of TOP)
 1. Coach Discount – extended to ETFC coaches for therapy and training services. Connect with Robyn if more information is needed.
 2. On-site therapy available if club's are interested in having someone come out to support their practices.

9. Elections – Corrine

- Two positions are in need of an election
 - a. Vice President
 - **MOTION:** Amy has let her name stand for the vice-president position for a two-year term.
 - No other nominations
 - b. Secretary
 - **MOTION:** Rachel has let her name stand for the secretary position for a two-year term.
 - No other nominations

10. Floor open to attendees

- Laura indicated she is looking to get in contact with a club that has a paid club admin position; Robyn indicated that Harriers and Cap City are clubs within Edmonton and CALTAF in Calgary have paid admin positions

11. Adjourned

- **MOTION:** To adjourn the 2022 AGM
 - Motion – Amy
 - Second – Joanna
 - Opposed – none
 - Passed – all

Meeting adjourned at 9:30pm.