

ETFC 2023 Annual General Meeting Agenda

- Date: Tuesday, October 17th, 2023
- Time: 7:00 PM
- Location: Percy Page Centre

Meeting called to order at 7:00pm.

Agenda:

1. Welcome – Corrine

- Corrine welcomed everyone. Noted that this is the first in person AGM in a couple years.

2. Review Attendance, Quorum, and Voting Representatives – Rachel

Review Attendance, Quorum, and Voting Representatives

Person	Club/Role	Votes
Corrine Timmer	ETFC - President	0
Loretta Amerongen	ETFC - Treasurer	1
Robyn Webster	TOP/ETFC Coordinator	0
Amy Millar	ETFC - Vice President	1
Rachel Yee	ETFC - Secretary	1
Dylan	Nova	3
Antoine Boussombo	Proxy for EMAA	3
Darren Dellezay	Leduc	3
Shawna Sonsteby	Harriers	3
Denise Watson	Mustangs	3
Dwyane van Straten	Royals	3
Brendon Simone	Grizzlies	3
Shane Schulz	Mustangs	3
Jessica Van Mulligan	Green and Gold	3
Joanna Cooper	Mustangs	3
Blain Cloutier	Columbians	3
Brad Besko	Thunder	3

Bruce Mintz authorized Antonie to be proxy for Edmonton Masters.

Quorum – 12 votes required; quorum met.

3. Review and Approval of Previous AGM Minutes – Rachel

MOTION: To approve meeting minutes from 2022 AGM as posted on the ETFC website:

- Motion – Brad
- Second – Blain
- Opposed – none
- Passed – all

4. Review and Approval of 2023 AGM Agenda – any additions? – Rachel

MOTION: To approve agenda of 2023 AGM as distributed by Robyn Webster:

- Motion – Denise
- Second – Jessica
- Opposed – none
- Passed – all

5. Report from the President – Corrine

- President report is attached.
- Highlights discussed:
 - Outdoor season:
 - Pam Am Games coming up
 - Some Olympic hopefuls for 2024
 - TOP was successful
 - High schools were connected with club coaches
 - Grant program – Return to Play through Kid Sport – great way to introduce track to new athletes and those new to Canada – special thanks to Robyn and Candace
 - Thank you to coaches
 - Pole vault added to Rollie and St Albert
 - Lockers installed at Rollie – at this point will be for ETFC equipment. Will eventually add more lockers.
 - July 9 – hosted council community awards celebration for AA nominees and winners for Edmonton athletes. Will try to make it an annual event.
 - Indoor season:
 - Kinsmen postponed renos again
 - Track wishes from ETFC have been considered by Kinsmen for renos
 - Had no monitor to save some money, but there was a lot of input from clubs to say that we need one – looking to implement again
 - Foote field dome – under utilized (booked, but then there was no one there) – need to be more diligent with bookings
 - TOP – Butterdome bookings from last year will continue this year
 - Corrine thanked the board, Robyn, admin and coaches

6. 2022-2023 – Financial Review and Approval – Loretta

a. Financial Statements

- Loretta indicated that ETFC has \$10K more in the bank than last year
- Operations show a cost of \$13847. To explain why we have an excess amount:
 - o We had more athletes than we anticipated, so we collected more revenue from our indoor fees than expected.
 - o The 2022-2023 Kinsmen fee was not comparable to the previous year.
 - o The TOP subsidy for the high jump area helped offset costs.
- Highlighted cost of awards night, which was very reasonable.

i. Equipment Purchase/Sale Updates

- ETFC had equipment at TTC that was not being used. The issue is that the weights were always being moved and not always to a spot where ETFC had bookings. Therefore, equipment was sold to TTC and the funds were used to purchase the equipment storage lockers at Rollie. The sale of the equipment helped reduce the locker charge.

ii. Grant Updates

- Funds are still available from the Legacy grant, which goes towards repairs at TTC
 - o TTC throws area exists from the grant; 10 year agreement with the facility at a specific rate.
- Kidsport
 - o Doesn't show as revenue as it is not ETFC's revenue. The grant was used to pay coaches to run the program.
 - o Mission of the grant was to expose newcomers to track and field, and approval was received from Kidsport to expand the program.
 - o Goal of the grant was to deliver the program, but also for ETFC to see which factors are limiting kids from joining and find ways for us to support them
 - o Interesting information that came from program:
 - Candace did a survey of 140 kids that they worked with. Common comments of why kids are not in club track programs include:
 - Many not interested in joining track events;
 - Barriers include athletes don't know what they need to do to get involved, too far from home, can't afford it, athletes are not interested, no transportation, athletes have to work.
 - o There were 890 kids that participated through the grant, and 10 organizations were involved.

MOTION: To approve 2022-2023 financials:

- Motion – Denise
- Second – Dwayne
- Opposed – none
- Passed – all

7. 2023-2024 – Budget Review and Approval – Loretta

a. Indoor Fees

i. Deadline for clubs to commit numbers – Dec.1st

- The board does not have the Kinsmen and Foote Field dome rates yet, so numbers provided are an estimate.
- Estimate is higher than last year for Kinsmen as we booked for longer to help facilitate the increase in athletes – there were over 300 athletes last year. This year Kinsmen will be booked till 8pm when possible.
- ETFC did not budget for athletes who train indoors in Jan/Feb only, so that is revenue that is not accounted for.
- Poll from last year shows Mon/Thur were the days more groups planned on training. This aligned with what was observed at the track.

Other things of note:

- Teamup app – coaches should download the app onto their phones so the calendar is better utilized and updated appropriately
- Fees for upcoming year:
 - o Overage from last year (\$10000) – ETFC will give that back to clubs by reducing fees for the upcoming year
 - o Increased Foote Field costs to \$8000 to account for extension
 - o With potential increase to TTC booking, safer to go with \$300 per athlete
 - o Fees cannot be finalized until we have booking extensions and facility rates
 - o Includes track monitor
 - o Numbers need to be submitted to Robyn by Dec 1st

MOTION: To approve 2023-2024 indoor fees of to a maximum of \$310/athlete (only applicable for those joining full times indoor):

- Motion – Dylan
- Second – Brad
- Opposed – none
- Passed – all

b. Equipment needs

i. 2kg, 3kg outdoor shots

ii. 400g/500g javelins

iii. Blocks for Rollie

iv. ?

- Something for clubs to think about – consider whether clubs purchase equipment vs ETFC purchasing
- Complaints from sprinters regarding blocks at Rollie – need to discuss with the city replacing pads that are not in good shape vs the ones that just had poor quality pads
- Deadline for the CFEP grant is Jan 1st – this is the grant used for facility upgrades
- Which upgrades would everyone like to see?

- Blocks
- Indoors – need a second mat for throws circle
- HJ mats at Rollie – need a better cover
- Rollie – LJ pits need to be filled and better boards needed

8. 2023-2024 Initiatives & Updates – Robyn/Corrine

a. Last Chance Meet – Dec.3rd – Interest?

- AA is not hosting the Last Chance meet this year. They asked Robyn to see if someone would be interested in hosting a modified meet instead. Thunder has expressed interest in hosting. The meet would be at Kinsmen on Dec 3rd as this is the only day that could be booked.
- Brad indicated that Kinsmen is more expensive for the size, so Thunder would want interest before confirming the booking. Clubs that are interested in having their U14s and under participate include Mustangs, Harriers and Columbians. Leduc may also be interested depending on what is offered. Cap City usually has low interest in the meet, so likely would not participate.
- It was suggested that some special open events be offered, such as 50m, 400m and mile (events that typically wouldn't be offered and may be of interest to some open athletes). However, focus will likely be on U14 and under combined events.
- It was also suggested that an early registration date is set to ensure that there are enough athletes to break even. Robyn suggested extending the invite to Split City and Red Deer. Those in Calgary will likely be attending the Dino Opener the weekend after instead.

b. Facilities:

-notes on facilities are listed above

i. Update on Facility Access & Facility Policy and Procedures

1. Kinsmen

a. Mandatory Training Policy Orientation for all coaches using the Kinsmen on October 23, 2023 at 7pm

b. Monitor

c. Throws Hoop

d. Extended Bookings

KINSMEN

- Kinsmen bookings for 2023-2024:
 - Mon to Thr
 - 4:30-5pm – track only
 - 5-7pm – track and courts
 - 7-8pm – courts only (except Thr which is track and courts)
 - Fri – 5-7pm track only
- The clubs that start at 4:30pm include Masters, Columbians, Harriers and Go Athletics.
- Question: Can we get a better HJ mat for Kinsmen? Can excess funds be used to pay for another storage room?

- ETFC board indicated they will ask Kinsmen to see what the storage room options are and how much they will be. Suspect they will be around \$2000.
- Noted that the storage room would need to be accessible to the track if it needs to be brought out and put away every day.
- Other suggested storage options to consider: in the cage or bungeed to the wall
- Concerns brought up:
 - Too much overlap between younger and older athletes
 - Walking back on track in running lanes
 - Better HJ mat needed
 - Cannot hurdle at Kinsmen
 - Better signage at facilities
- Weight studios can be booked at Kinsmen at cost to clubs. Contact Robyn if interested.

2. Foote Field Dome

a. Shared Use Agreement

b. Do we want bookings extended?

c. Motion to move Saturday bookings to morning?

FOOTE FIELD DOME

- Foote Field bookings: Mon to Thr – 5-7pm; Sat – 12-2:30pm
 - Harriers coaches did not know they had access to Foote; cut 4:30pm as there was infrequent use
 - Emphasized that only one club should be there at a time, or around 20-25 people if multiple groups are there
 - Robyn asked if there is interest in extending to 8pm?
 - Joanna and Rachel indicated they would share Mondays if the booking can be extended
 - Mondays – 5-6:30pm – Cap City; 6:30-8pm – Mustangs
 - Thursdays will also need to be extended
 - Decided that Mon to Thur would be extended to 8pm till the end of the year as a trial, with the exception of Mon for now that will be booked till 8pm for the indoor season
 - Concerns:
 - Soccer parents
 - Not enough space to have groups work on either end of the track
 - Clubs are okay with moving Saturday booking to the mornings – Robyn to inquire

3. Turf Training Centre

a. Increased to Tues/Thurs/Sat

i. Tues – Weight

ii. Thurs – Shot

iii. Sat – Weight

iv. Numbers concern – do we need to look at increasing bookings?

TTC

- TTC bookings: Tues – 5-6:30pm – weight; Thurs – shot; Sat 9-10:30am – shot
- Denise and Shane questioned as to whether the weight and shot days are set days? Robyn indicated that Ralph/Spencer sent a message to ETFC in the summer indicating they do not feel it is safe to have weight and shot on the same times
- Thunder and Masters may also want to utilize facility
 - o Denise and Shane indicated that St Albert alone has a min of 12 throwers, which already feels like too many for TTC
 - o Robyn indicated she will inquire to see if there are more bookings available on Tues/Thurs
- Other potential options – alternate weeks of weight and shot

4. Butterdome

a. Select weekend bookings for TOP and Pole Vault

- o Robyn indicated that TOP booked as many weekend days as possible.
- o Specifically for U16 and up with focus being on high performance.
- o The infield is not booked. Likely cannot do throws.

5. Rollie Miles

c. Return to Play Grant

i. Reporting and Survey

- o Grant updates discussed above.

d. TOP Programs

i. Coach Bursary & Support

- Robyn reminded everyone that the bursary is available and open to all coaches for professional development

ii. Athlete Development Program

- Robyn indicated nominations for the program have closed for this year. The program will start in Nov 2023.
- Every club nominated two athletes into the program.
- Highlights:
 - o Last year, there were 21 athletes in the program; this year, there are 26 athletes.
 - o Many athletes in the program have standard or are within reach.
 - o 9 athletes achieved CAP criteria.

iii. ATHX

1. Coach Discount

- Robyn indicated the discount is still extended to all coaches in the city and will send details out.

9. Elections – Amy

a. President

- President

MOTION: Corrine has let her name stand for the president position for a two-year term.

- No other nominations
- Affirmation – Corrine will continue as ETFC president

b. Treasurer

- Treasurer

MOTION: Loretta has let her name stand for the president position for a two-year term.

- No other nominations
- Affirmation – Loretta will continue as ETFC treasurer

10. Floor open to attendees

a. General feedback from the year? Needs? Challenges?

- Can an online account be set up for fee payment?
 - o Corrine indicated that we have tried to set it up, but cannot seem to do it with the current account.
 - o Bank draft and money order are acceptable.
 - o Robyn indicated there are issues with RBC Express and there are limitations that we unfortunately do not fully understand.
- At Kinsmen, can we have fitness instructors educate their own patrons?
 - o Robyn indicated that education all around is the best way to keep everyone safe. That said, we will have a monitor this year. It was also suggested that we consider asking Kinsmen to move the fence to prevent people from walking through training sessions.
- Will there be access to spin bikes again?
 - o Robyn indicated there will be 2 available.
- Is 400g jav going to be a regular event at meets? Wondering for training purposes but also for those who are hosting meets.
 - o Will need to ask AA, but it seems that more meets are offering it.
- Robyn indicated there is an admin meeting on Thurs to discuss turnover from Trackie
- The Harriers are hosting a meet on Jan 27, 2024, and they are having issues with parent involvement and are in need of volunteers. The club is wondering if another club would be willing to help provide volunteers and share the revenue?
 - o Multiple clubs, including Nova indicated they would be interested.

11. Adjourned

MOTION: To adjourn 2023 AGM:

- Motion – Joanna
- Second – Amy
- Opposed – none
- Passed – all

Meeting adjourned at 9:30pm.



President's Report

October 12, 2023

By Corrine Timmer

Welcome!

Outdoor Season

We had great results from Edmonton and area athletes. Many qualified and medalled at the Alberta Summer Games, Legions in Quebec, Pan Am Juniors in Puerto Rico and our infamous, Marco Arop, was the winner of the World Championships in Budapest, setting a new Canadian record in the 800m. I hope to see some of our athletes on the Olympics 2024 team! We are so blessed to have the Talent Optimization Program (TOP) supporting our athletes as they strive to reach these higher levels.

This year, there were a large number of requests from High Schools to get connected with club coaches. Many of our coaches jumped at this opportunity and provided excellent training to those not connected to clubs. What a wonderful way to grow our track and field community and support teachers!

Our grant program this year, Return to Play through KidSport, was a great success! This brought track and field to many High School aged and younger children that are new to Canada. A special thanks to Robyn for all her work in implementing the Grant and to Candace Fairclough-Jones for doing an excellent job coordinating the programs. Thank you to many of our club coaches that shared their amazing skills and passion for Track and Field at the practices.

Pole Vault was added to Rollie Miles and St. Albert. A big thank you to Robyn and the YEG Vault Club for bringing this to life. It was wonderful to see so many athletes getting access and training in this event.

Our lockers were finally installed at Rollie Miles. There were some complications, but thankfully, they were resolved and we now have some security for our equipment. We are hoping to have more lockers installed in the near future, so that clubs would be able to store their personal equipment, like we have set up at the Kinsmen.

On July 9th, we hosted the first ever Edmonton Track and Field Council Community Awards Celebration. It was great to celebrate the 2022 Athletics Alberta award nominees and winners from the Edmonton area. The response was incredible, as we had many in attendance. We hope to make this an annual event – we will probably need a larger venue!

Indoor Season

The Kinsmen renovations were postponed last year and are postponed once again for this year. The renovations are desperately needed, as the surface has dwindled away and it is like running on concrete. The plus side is we still have a venue to practice in.

Last year, we tried going without a monitor. This did save clubs a bit of money, but we do see a need for having a person present to keep our athletes safe and clubs following ETFC policies.

We are grateful for the Foote Field Dome and the Turf Training Centre, as they are wonderful venues that enable our athletes some vital training that is not possible at the Kinsmen. In regards to the Dome, we did find that, at times, it was underutilized. There were some clubs that booked the time slot and did not make use of it.

TOP graciously provided some training sessions at the Butterdome during our indoor season. This gave our athletes some alternative practices away from the Kinsmen.

Conclusion

It has been my pleasure being the President of the Edmonton Track and Field Council this past term and to work with an amazing board: Loretta, Amy and Rachel. I feel we have worked hard to fulfill the Mission of ETFC by supporting and promoting Track and Field in the Greater Edmonton area. We are extremely grateful to have Robyn working along with us. Her passion for our community is incredible and she is always looking for new ways to grow and support our sport. To all our coaches, administrators and volunteers – the work you do is so important and appreciated. I want to express our deep gratitude for the dedicated work you do in providing athletes the opportunity to pursue the sport of Track and Field.