

ETFC 2023 Spring Meeting Minutes

- **Date:** Thursday, April 6, 2023
- **Time:** 7:30 PM
- **Location:** Zoom

Meeting called to order at 7:39pm.

Review Attendance, Quorum, and Voting Representatives

Person	Club/Role	Votes
Corrine Timmer	President	1
Robyn Webster	TOP/ETFC Coordinator	0
Rachel Yee	Secretary	1
Alex Bouferguene	Harriers	0
Alex Santos	Cap City	0
Brad Besko	Thunder	3
Natasha Iwuc	Thunder	0
Danelle Sheppard	Cap City	3
David Bouferguene	Harriers	3
Diana Siwila	Thunder	0
Emma Besko	Thunder	0
Gabi Dyck	Thunder	0
George Allen	Harriers	0
Jevin Monds	EMAA	3
Lauren Town	Cap City	0
Michaela Jenkins	EOC	3
Spencer Unrau	Columbians	3
Roxanne Skoreyko	Grizzly	3
Candace Fairclough-Jones	Royals	3
Aidan McIntyre	Thunder	0
Antoine Boussombo	Nova	3
Ron Thompson	EOC/RRAC	0

Agenda:

1. Review Attendance, Quorum, and Voting Representatives
2. Indoor Review
 - a. Training Space Survey
 - b. Facility usage
 - c. 2023-2024 Season
3. Outdoor Review
 - a. Bookings for this season
 - b. Number reporting and invoicing
 - c. Scheduled high jump and pole vault times
 - d. Equipment/storage
 - e. Presence at school meets
 - f. Para camp
 - g. TOP Update
4. Floor open to attendees
5. Adjourned

Meeting Minutes:

Corrine – welcome message. Introduced herself, the board members and Robyn.

1. Review Attendance and Quorum

- Reviewed see above.

2. Indoor Review

- a. Training Space Survey
 - a. Corrine indicated that there has been an increase in Kinsmen usage, which has made the facility busier.
 - b. Monitor needed again to assist with ensuring policies are followed and everyone is safe
 - c. Split times and extend booking, with a potential overlap
 - i. Results of the survey Robyn sent out was shared. Robyn indicated neither time slot was ideal (4:30-6:30 and 6-8pm). Several suggestions were provided and is an area that needs to be looked into further by the board.
 - ii. Many indicated they would be interested in the Butterdome bookings.
 - d. Monday and Thursday were the busy days this year. The graph Robyn created is reflective of the complaints there were this year.
 - e. Question from Jevin – is there an opportunity to have a field elsewhere? Corrine indicated the Butterdome has been an option that the board has explored. Robyn indicated that ETFC does have some bookings, but nothing consistent. Foote Field is expensive and has to be shared with soccer.
 - f. Robyn indicated ETFC makes bookings in June, so we can request the extended time slots and then cut back later on versus trying to go the other way around.

- g. Candace raised transportation concerns for the later time slots for older athletes as buses run less frequently. Spencer also indicated that there may be some potential safety risks with athletes leaving Kinsmen at a later time.
- b. Facility usage
 - Kinsmen
 - New initiatives
 - Extended bookings for sprints and high jump were done this past indoor season
 - Spin bikes
 - Relatively cheap this year, so we will continue with this for injured athletes who need it
 - Throws Toe board
 - Dome
 - Several unused days, and end of season break. ETFC will re-evaluate this to utilize the space better. May be used more once Kinsmen is no longer an option.
 - Open day April 10 5:30-7pm – any takers? No one expressed interest in the meeting.
 - TTC
 - Requested 3 days, with a dedicated shot put day
 - Robyn has put in the request, but has not received confirmation yet
 - Spencer requested Thursday for shot put (indicated that he discussed with Ralph already)
 - Equipment sale
- c. 2023-2024 Season
 - a. Kinsmen capacity – survey review. Survey discussed above already.
 - b. Kinsmen rehab schedule – April 2024 – Jan 2025?
 - i. Corrine indicated that we will need to explore other ideas as we may not have access for winter 2024/2025 at Kinsmen and clubs should start thinking now of alternative training locations.
 - c. Butterdome interest
 - d. TTC

3. Outdoor Review

- a. Rollie bookings for this season
 - First day of bookings is April 21st
 - Policy can be found here: <http://www.etfc.ca/resources>. The following were highlighted during the meeting:
 - Incidents – link is highlighted in policy
 - 3-strike policy
 - Reminder to run in a counter clockwise direction – includes drills (which can be done on the infield)
 - AA memberships required

- Track use – not set in stone, but use as a guideline (ex. if there are no distance runners out that day, then work between other coaches to decide sprint lanes)
 - Two high jump mats (need to stay on the apron) – both can be used
 - Scona HS has the track booked until 4:45pm until June 1st
 - Please note, no training is available the weekend of April 29th due to the NCCP courses and Para Camp taking place at Rollie.
 - Rollie not booked on Fridays and on weekends when there are meets. Track is still open, but won't have access to equipment, washrooms etc.
 - Sand pits are supposed to be filled
 - Nets for throws – will be discussed with the city next week as to if they'll be up on the first day
 - Looking at getting new pads for the blocks – waiting for confirmation for the city
 - Wes indicated they use extra pieces of mondo to replace pads, so this is something ETFC could look at doing too
 - City employees will remove people who should not be there during ETFC bookings if needed
- b. Number reporting and invoicing
- Clubs need to let Robyn know which category they fall in and she can cross reference members with Trackie. Robyn will ask clubs to confirm by end of May and send out invoices.
 - Unattached athletes must contact the Board for permission to train during club time, noted in Admission Policy
- c. Scheduled high jump and pole vault times
- High Jump Team Up calendar will be available again to avoid duplication. Second pit can be taken out by city staff if needed.
 - Pole Vault – Thursdays
 - Robyn will be coaching. Any club can send over athletes, as long as they are willing to contribute to the pole rental from EITC (\$200 for the season). Please contact Robyn if interested at robynwebster88@gmail.com.
- d. Equipment/storage
- More throws equipment available
 - Equipment storage – equipment currently in shed can stay, but adding new equipment is not allowed. Leave equipment at your own risk – equipment can be used by other groups who book the track or the school.
 - We have received a locker quote. Robyn and Corrine to meet with city to discuss options.
- e. Presence at school meets
- Robyn indicated she will be at All High School Meets, and the Jr. High Finals school meets with the ETFC tent if anyone is interested in joining.
 - Corrine mentioned that many students still do not know that there are track clubs
 - 25 jr/high school teachers signed up to take NCCP sport coach

- f. Para camp April 28-30th at Rollie
 - If anyone is interested in learning more about para, please contact Robyn who can send out the registration links.
 - Will also be a try-it component at this camp
 - Coaches who are interested in para can attend
- g. TOP update - Robyn
 - Coach bursary is always available for those who want to do PD clinics, NCCP evaluations etc.
 - Club bursary had 4 approved club applicants this year – St. Albert, Thunder, Columbians and Capital City.
 - TOP Athlete Program
 - Criteria will be released in May and intake in the fall for both Development (U16-U18) programs and Senior program
 - TOP Spring Camp and Coach Seminar – April 22nd

Additional questions/comments:

- Spencer – clarification on javelin policy. Does javelin get priority for infield? Historically, javelin is done on the north side of the track near the pole vault mat. Can also do javelin near the old shot put circle. Robyn indicated it should get priority as long as it is marked out so others know not to cross.
- Spencer also indicated that near the fence line close to the cage, there are some divots that could be dangerous
- Robyn indicated if anyone needs the steeple chase pit filled to let her know ahead of time
- Robyn indicated to let her know ahead of time if sand pits need to be wet
- Note to city staff – pressure wash circles to keep them clean from tree debris
- Jevin – do we have steeple barriers other than the water pit? Robyn indicated we do, but they are stored in the shed
- Long jump pits – new boards potentially in the shed, but they didn't fit. Robyn/Corrine to look into it
- Robyn reminded everyone to grab their stuff from their lockers from Kinsmen before the last day of bookings (April 13th) or else they would have to arrange with Kinsmen staff to get access to the equipment room.
- Candace – thanked the board for listening to the coaches and the needs of the clubs

6. Adjourned

- Meeting adjourned at 8:35pm.