**ETFC Board Meeting**

**Date:** January 27, 2022

**Time:** 6:00pm

**Location:** Zoom

**Attendees:** Robyn Webster, Corrine Timmer, Loretta Amerongen, Rachel Yee

**Agenda:**

1. Annual Return

2. CIOG Grant

3. Alternative Training Facilities

4. TTC Booking for 2022-2023

5. Dome Usage

6. General Operations Complaints

7. Outdoor Booking Confirmation at Rollie

8. Club Meeting After Indoors

9. Next ETFC Board Meeting

**Meeting Minutes:**

1. **Annual Return**
   1. Loretta has completed. Robyn will scan in this week.
2. **CIOG Grant**
   1. New Mandate is focused on supporting programs who are striving towards the following outcomes:
      1. increasing social inclusion
      2. increasing equitable access to participation
      3. maximum distribution is $16,500.00
   2. Proposal: to apply for support to continue to run sport participation events, such as an elementary and junior high relay event in May 2022 in partnership with Running Room and AA, similar to Makeadiff. I have asked if the Council’s Operations can be seen as increasing equitable access to participation in sport due to being the umbrella organization for track and field in Edmonton and securing equipment, facilities, promoting, problem solving etc. Hopefully will have this answer by our meeting Thursday.
   3. Robyn realizes the board does not want to get into running events, so the goal would be to keep any events as simple as possible, and support as much existing operation as possible as well. This is an avenue to help grow the growth of the sport which blends into her TOP role. Robyn would love to get feedback from ETFC board members and ensure this is within ETFC’s purview.
      * + Feedback from the board:
          - Budget wise – can we operate without grant? Grant received last year was around $6000; ETFC would have to charge higher fee next year – Loretta indicated it would be an increase of approximately $20 per athlete assuming we have a total of 275 athletes
          - In this year’s budget, ETFC accounted for the grant in the budget – to be used for Robyn’s stipend
          - Makeadiff – Robyn previously applied on behalf of ETFC and she can continue to do so
          - In theory, ETFC governs clubs and assists in ensuring there are facilities, equipment etc., which could potentially fall under the criteria of the grant; however, instead of applying and having to justify the application, ETFC will support the events to ensure we get the grant
          - Spring/summer Running Room Games potentially held by AA 🡪 ETFC is willing to support this event to get elementary and junior high kids exposed to track
          - Clubs could help with the relays event if interested
          - Questions for Robyn to ask AA – would we need to have entry fees? Are we looking to make a profit?
3. **Alternative Training Facilities**
   1. ATHX – Robyn currently negotiating partnership for next year and provided the following info:

- Mostly for TOP, but also available for ETFC

- Robyn is inquiring whether a long jump pit can be built; she indicated there would be access to a 50m track, weights and other areas of open space – would be able to sprint, hurdle, throw and weight lift

- Can have ~80 people there at a time

- It’s accessible to TOP athletes, but individuals can pay a membership fee and use it, and we are working on clubs booking in

1. **TTC Booking for 2022-2023**
   1. Robyn indicated Ralph kept track of who was using TTC the week of January 10th: Tuesday (3 athletes), Wednesday (3 athletes), Saturday (7 athletes) – it’s clear that there is low usage of TTC
   2. Ralph has suggested two days a week if needed, with one day being Saturday which won’t be booked during meet weeks
      * + Board decided bookings would be decreased to 2 days/week, which would be $200/week
        + The plan is to keep Tuesday and Saturday (Ralph and Dallas mostly using TTC, so Robyn will double check with them to ensure those days work best)
   3. It would be a shame to cancel the throws centre all together, but Robyn indicated we need to be cognizant of usage what folks are paying for with shared fees
      * + It doesn’t seem fair that clubs not using TTC are paying for it; however, clubs paying privately would be paying $65/hr
        + Need for TTC next year could be higher with Kinsmen not being available
   4. 2022-2023 bookings requested by Feb.1st from TTC
   5. If no one is going to use the weight room over there, what would we like to do with our equipment? Some is Georgette’s some is ETFC’s. Robyn indicated if we are not using it, we should sell it. Will try to pull the grant info from initial building of the Throws Centre

- Equipment at TTC is not currently being used by clubs

- Georgette’s equipment will need to be returned back

- As ETFC equipment was purchased with a grant, ETFC would prefer to not sell it. Robyn will talk with Amy to see how St. Albert stores equipment. Equipment may need to be moved out of TTC and could be useful next winter when there is no access to Kinsmen. Will need to check the cost to store equipment (could be stored with Kinsmen equipment?), find a potential location to store (Robyn and Corrine to ask around to see if anyone has any ideas) and if equipment needs to be insured

1. **Dome Usage**
   1. Harriers are the only 4:30pm users on Tuesdays.
   2. Robyn indicated the Dome time and event areas are not being optimized, and will try to monitor it a bit more over the coming months

- Groups are not cancelling bookings on the calendar and there are days where there are no groups utilizing the space

- Robyn indicated groups have moved all practices to Kinsmen, likely due to ease of scheduling

- Need for Foote Field next year could be higher with Kinsmen not being available

1. **General Operations Complaints**
   1. Corrine to possibly to lead a meeting to assess current hurdle constraints
   2. Robyn is currently getting a complaint or two probably every week about some part of the Kinsmen policy, lane usage etc. This may have been part of the monitor’s job to oversee on the spot. How would you like to go about this?
      * + Board’s feedback:
          - Corrine indicated that the complaints may be directed more to new coaches to club track and new coaches to Kinsmen
          - Complaints that hurdles are on the track at 4:30pm for drills and not in the correct lanes 🡪 Hurdles should not be on the track prior to 5pm and drills should not be done on the track at all (infield only when curtains open at 5pm)
          - Complaints that equipment are not being put away immediately after use and/or in the correct spot 🡪 coaches are responsible to check to make sure equipment is being put in the right spot if athletes are putting it back and equipment needs to be put away right away
          - Complaints that groups are using multiple lanes around the entire track, which makes it difficult for other groups to also utilize the designated lanes 🡪 users need to be aware of other users and limit the number of lanes they are using
          - Board decided track monitor will be hired for Feb to ensure all users are aware of the policies; it will be easier to have a third party help with ensuring policies are followed and someone who will consistently be able to be there during the allotted time – Corrine to check with Simon’s schedule, so that we potentially don’t have to train someone new
2. **Outdoor Booking Confirmation at Rollie**
   1. No holidays? Same times?
      * + Last outdoor season, track was booked from 4:30-7:30pm due to Covid schedule that had to be followed (groups from 4:30-6pm and 6-7:30pm); board decided this year Robyn will book from 4:30-7pm – all equipment needs to be put away by 7pm, but if groups want to stay longer they are more than welcome to
   2. Checked on storage with the community league – how much space would we need?
      * + Robyn indicated no seacans will be allowed
        + Preferable to have storage at Rollie, so that it can be accessed for outdoor season
        + Could potentially move Kinsmen and TTC equipment into this future space as well, so a large space would be required
   3. Might need a back-up plan for Kinsmen locker, such as a storage unit if we have to move our stuff out of there
      * + Solution still needs to be found
3. **Club Meeting after Indoor**
   * + - Meeting will be held on April 28 with all clubs, so that things can be addressed before AA AGM (Robyn to send invite)
4. **Next ETFC Board Meeting**
   * + - Meeting will be held on April 21 to organize things before club meeting

Meeting adjourned at 7:25pm