

## ETFC Board Meeting

**Date:** Thursday, November 25, 2021

**Time:** 7:30pm

**Location:** Loretta's house - 9706 86 Ave NW, Edmonton, AB T6E 2L4, Canada

### **Agenda:**

1. Attendance
  2. Discussion on TOP
  3. Update on Facilities
    - a. Update on indoor season - Kinsmen, Foote Field Dome, TTC
    - b. Dome booking calendar clustering and general 4:30pm time usage
    - c. Indoor training options for next November/December when KSC is under construction
  4. Update on Financials/Club Fees
    - a. collected indoor training numbers from clubs
    - b. estimated fee
    - c. rebate amount from ALF
    - d. Grant discussion: CIOG usage
  5. Equipment purchase/storage discussion regarding med ball and pylon request from coaches for TTC and the Kinsmen
  6. Robyn's hourly tracking
  7. Meeting adjourned
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1. Attendance
    - Corrine, Robyn, Loretta, Amy & Rachel
  2. Discussion on TOP
    - Robyn mentioned that there are lots of resources through TOP that clubs are not utilizing; indicated she'd be willing to reach out to clubs if there was an interest in learning more
    - Summit is being held on Nov 27<sup>th</sup>
  3. Update on Facilities
    - a. Update on indoor season - Kinsmen, Foote Field Dome, TTC
      - i. Kinsmen
        - No track monitor at the moment
        - Comments from coaches:

- Infield is busy (shot put, high jump, sled pulling, general circuit/drill work)
- No hurdle marks on one side
- Lane assignments for sprints and distance may need to be re-evaluated
- Groups that use booking starting at 4:30pm → Columbians and Harriers
- Need to be off track right at 7pm as tennis courts are booked

ii. Foote Field Dome

- Bookings start next week
- Want ~25 athletes per time slot → some time slots may need to be adjusted (ex. Mondays with House of Speed and Capital City)
- Cannot extend bookings till 7:30pm as UofA has it booked

iii. TTC

- There is a request for med balls by Ralph and Dallas – 4kg and 5kg
- There is no locked storage, so a locked storage box with a combination lock would be required → Robyn will check in with groups at TTC and look to see how much space there is for a storage box

iv. Expo Center

- Clubs are looking for quality high jump space for older athletes
- Inflatable mat currently be used has been provided by Amy
- There is a budget for performance development for facilities
- Turf is also available – could do shot put
- Interested coaches for high performance for high jump: Amy (St Albert), Dallas (Columbians), Darren (Leduc)
- At the moment, a time slot has been booked for all clubs to use → clubs interested pay \$20 and TOP covers the rest; \$150/hour to book otherwise; limiting usage to older high performance athletes
- Cost of Expo Centre has not been included in ETFC budget
- Currently have it booked for 4 weeks in Dec and 4 weeks in Jan

Potential solutions for indoor training congestion:

- Explore other options for high performance high jump
- Save \$8000 without 2 track monitors
- Extend Kinsmen booking to 7:30pm → potentially book infield for longer if possible

b. Dome booking calendar clustering and general 4:30pm time usage

- See above note above

- c. Indoor training options for next November/December when KSC is under construction
    - Potential options:
      - Kinsmen infield is going to be turf
      - Butterdome
        - Could book after 7pm
        - They would not stop intramurals, so we could only book certain parts
      - Could stay outside for Nov depending on weather
      - Garrison
        - There are 6 lanes + courts
        - Downside is it is located up north
      - Expo Center
        - Limited bookings available
      - Turf training centre
        - Limited space
        - Would be good for throws
- 4. Update on Financials/Club Fees
    - c. collected indoor training numbers from clubs
      - i. Athlete numbers provided by Robyn → 242 full season, 16 starting in Jan
    - d. estimated fee
      - i. Loretta will come up with numbers – will include \$4000 for track monitor just in case and will not include med balls (if we don't have track monitors, then we can use it for med balls)
    - e. rebate amount from ALF
      - i. Loretta has already determined rebate and will send out
    - d. Grant discussion: CIOG usage
      - i. Operating grant – we have to tell them what specifically we have to do with it
        - a. Does not account for last year's grant
        - b. What would we use grant for? Robyn's stipend and track monitor
        - c. We don't know what the grant is going to be → might be moving away from an operational grant, so we may have to build Robyn's stipend into fee
- 5. Equipment purchase/storage discussion regarding med ball and pylon request from coaches for TTC and the Kinsmen
    - a. There is budget to purchase equipment if needed
    - b. Equipment needs:
      - i. See note above for med ball request for TTC
      - ii. Currently have limited med balls at Kinsmen – Robyn has done inventory

- iii. Pylons → Robyn will get some from AA
- iv. Sanitizer and wipes → Kinsmen has some around the facility, but clubs may also want to supply their own

MOTION: Approve purchase for up to 5 med balls (order from Jumpstart if possible)

Motion – Corrine

Second – Loretta

Opposed – None

Passed – All

#### 6. Robyn's hourly tracking

- Robyn has been tracking hours to determine how much time is being spent on TOP work versus ETFC work (ETFC work includes facility bookings, board stuff, discussing with coaches, AGM etc.) – reported 65 hours for last 2 months
  - ETFC may need to increase Robyn's stipend to reflect time spent
- Outreach work → covered under TOP
- MakeADiff
  - Would like to continue with the Try it out days
  - Recent Try it out day with Kidsport was quite successful
  - Potential future groups to target → para athletes

#### 7. Meeting Adjourned at 9:30pm

- Next board meeting set for end of Jan