

ETFC Fall Preparation Annual General Meeting Minutes

- **Date:** Thursday July 15, 2021
- **Time:** 8:00pm
- **Location:** Zoom

Meeting called to order by Corrine Timmer at 8:05pm

Agenda:

1. Welcome (Corrine)
2. Review Attendance, Quorum, and Voting Representatives (Rachel)
3. General Updates:
 - a. Grant Update – ALF, CIOG, MakeADiff (Loretta and Robyn)
 - b. TOP (Robyn)
 - i. Athlete Development Program
 - ii. Club Bursary
 - iii. Coach Bursary
 - c. Demand for U10-12 Programs (Robyn)
4. Fall Preparation:
 - a. Track Monitor for Kinsmen? (Corrine)
 - b. Interest in turf space at the Dome? (Robyn)
 - c. Reduced TTC Usage & Collaborative Event Model (Robyn)
 - d. Rollie Miles policy
 - i. Pole Vault
 - ii. Throws
 - e. Estimated Fees (Robyn and Loretta)
 - f. Equipment needs/ budget (Corrine)
 - g. Ideas/needs/feedback for next year (Amy)
5. AA Club Policy - how is it going? (Corrine)
6. Upcoming Elections (Corrine)
7. Adjourned

1. Welcome – Corrine

- Corrine welcomes everyone, addresses that's it's been a while since we've met, that it's been a tough year, but things are picking up again
- Corrine indicated there are no minutes to approve at this meeting

MOTION – To approve adding Rollie Miles policy to agenda

Motion – Corrine Timmer

Second – Wes Moerman

Opposed – 0

Passed - Yes

2. Review Attendance, Quorum and Voting Representatives – Rachel

Person	Club/Role	Votes
Corrine Timmer	ETFC President/Edmonton Columbians	3
Loretta Amerongen	ETFC Board	1
Amy Millar	ETFC Board/St Albert Mustangs Coach	1
Rachel Yee	ETFC Board/Capital City Coach	1
Robyn Webster	ETFC Rep	0
Roxanne Skorey	Edmonton Harriers Coach	3
George Allen	Edmonton Harriers Coach	0
Diana De Sousa	St Albert Mustangs President	3
Ralph Troschke	St Albert Mustangs Coach	0
Antoine Boussombo	EOC Coach	3
Walter David	EOC Coach	0
Brad Besko	Edmonton Thunder Vice President	3
Hailey Hitchings	Edmonton Thunder Coach	0
Wes Moerman	U of A and GGTF Coach	6
Darren Dellezay	Leduc Track Club Coach	3
Pete Wright	Go Athletics Coach	3
Bruce Mintz	Edmonton Masters President	3
Dwayne Van Straten	Edmonton Royals Coach	3

- 12 votes required for a quorum – Rachel confirmed quorum has been met

3. General Updates

a. Grant Update – ALF, CIOG, MakeADiff – Loretta and Robyn

- Loretta will be late to the meeting, so moving to discuss TOP

b. TOP – Robyn

- Over \$200K going to athlete/coach development over the next few years
- 3 streams to support T&F in Edmonton:
 - o Athlete development program
 - New criteria for athlete selection recently published
 - Funding up to 50 top athletes in Edmonton (various levels and amounts)
 - Separate information session will be held
 - o Club bursary
 - Clubs can apply → over last two years two clubs in Edmonton have held this bursary
 - o Coach bursary
 - Under-utilized in Edmonton
 - Coach education and coach development → applications go through TOP
- Would like to present more information with clubs at club meetings etc.
- Information can be found at <http://www.etfc.ca/top>
- No questions from attendees on TOP

c. Demand for U10/U12 programs – Robyn

- Robyn indicated the Edmonton Columbians are the only club currently taking U10/U12s
- If clubs have an interest in setting up a program for this age group, there is demand and Robyn is willing to help develop this program for clubs if needed
- Robyn also indicated Paula Mackenzie with CALTAF is willing to share information regarding their program and how they operate their club
- Antoine suggested a coach mentorship program for this age group and indicated he would be willing to help mentor new coaches to coach this age group

a. Grants – Loretta and Robyn

- Robyn to provide some information on grants and Loretta to fill in any gaps when she arrives at meeting
- Robyn has indicated ETFC is applying for as many grants as possible and we have received a number of grants
- Loretta joined meeting part way through and added some additional information
 - Legacy Foundation (\$7500 received total)
 - o Helps to cover training facility costs for ETFC
 - o There is some money coming back to clubs for training facility costs
 - o Loretta is wondering if clubs want a refund cheque now or if they would like the amount of the refund to be applied against fees for next year
 - Decided that it will be up to the clubs to decide which method they prefer
 - o Loretta indicated the allocation of funds for refund cheque will be based on when clubs were paying per athlete and then when each club booked facilities
 - o Loretta also indicated that clubs only get the refund cheque if clubs paid fees
 - o Robyn suggested we ask club admins for preference → all clubs should let Robyn know
 - CIOG - Operation Grant from City of Edmonton
 - o Operational support
 - MakeADiff grant – funding to host 20 events
 - o Robyn indicated we will use the grant to pay coaches to come out to host events and expose more kids/schools to track and field
 - o Grant has not yet been confirmed (in progress)

4. Fall Preparation

- Discussed Rollie Miles policy before discussing fall facilities

d. Rollie Miles Policy - Corrine

- Corrine indicated that everyone needs to start following the updated policy on the ETFC website
 - o Corrine encouraged members to read, re-familiarize and implement the new policies (ex. assigned lanes)
- Information can be found at <http://www.etfc.ca/resources>
- Dwayne indicated it is difficult to do hurdle workouts some days with blocks and other sprinters using the same lanes; he does not think lanes 1-4 need to be exclusively for

distance only and is wondering if we can set something up so that lanes 7-8 can be dedicated to hurdles

- Corrine indicated hurdles can be set up in lanes 6-8 and wondering if we can go down to lanes 1-3 for distance
- Loretta suggested we take a poll to see which clubs would like to use hurdles on certain days and Robyn indicated she could put a survey out to clubs
- Corrine indicated blocks would only be set on 100m or 200m start and if hurdles are set up, then cones should be set up so that others are aware that hurdles are set up
 - Corrine indicated drills should not be done in lanes and coaches need to work together to share the space
- Hailey indicated that if coaches talk more sharing should not be an issue and that we should be able to work in together to share the equipment and space
- Corrine indicated the policy is not going to change from what has been published
- Antoine suggested we re-visit policies for next year
- No further questions from attendees on Rollie Miles policy

a. Kinsmen – late Oct to Nov - Corrine

- Corrine indicated Kinsmen had not previously implemented track monitors, so ETFC implemented a track monitor to help with safety; however, we are now looking at not having track monitor for the upcoming year due to costs and training Robyn would have to do beforehand
- Loretta indicated we could look at having 1 monitor or look at implementing monitors during high traffic times only; she will look at options based on financials
 - Bruce indicated we should still have someone in charge (ex. volunteer from a club) to help reduce conflict
 - Corrine indicated club users are not likely an issue, but other users could be problematic (ex. fitness class participants)
 - Roxanne mentioned that Kinsmen has provided an extra staff member in past years (possibly 2018-2019)
 - Loretta indicated we could make signs
 - Corrine indicated we could have a volunteer to organize track monitors between clubs
 - Bruce mentioned the leader of the triathlon class often has their bikes partially on the track
 - Emphasized that we need monitors for safety
 - Corrine indicated we will provide financial options to keep monitors
 - Robyn mentioned we need to set it up a month before going indoors

b. Interest in turf space at the Dome - Robyn

- Robyn indicated we have been offered to book turf space
 - 1/2 field available; cost is not cheap; times may be at non-prime times
- Robyn indicated the track will be booked as normal
- Robyn to provide costs and times available as we need to let them know ASAP if we want the booking; she will send an email to clubs with details and will look at booking at individual basis for now

c. Reduced TTC Usage & Collaborative Event Model - Robyn

- Robyn indicated TTC has been under-utilized
 - o Only 2-3 clubs (Edmonton Columbians, St Albert Mustangs, Edmonton Masters Masters and sometimes Edmonton Royals) are currently using the space, so we may need a different scenario so that all clubs are not paying for it
 - o Robyn asked if there are other clubs looking to throw more in the upcoming year? Or will it only be 2-3 clubs using it still?
- Robyn mentioned that we could use a collaborative model for throws
 - o Indicated that for pole vault athletes can pay a fee to train with EITC and is wondering if we can do something similar with throws?
 - o There are throws coaches who would be interested in this collaborative model for throws specifically
 - o Additionally, distance athletes could do joint workouts with athletes from other clubs in a similar fashion
- Will get a \$2000 refund from TTC for upcoming year

MOTION - Continue to use as have with TTC and re-visit what we want to do moving forward later in the year

Motion – Loretta Amerongen

Second – Ralph Troschke

Opposed – No

Passed - Yes

d. Estimated Fees - Robyn and Loretta

- Loretta indicated we need to look at numbers/budgets etc. before we can come up with a number for the upcoming year
- Loretta indicated fees could be \$325-375/athlete on the low end; she will look at previous fees and incorporate Robyn's projected numbers
- Brad indicated it would be nice to have an estimated number in July/Aug as they would like to set membership fees before the fall

e. Equipment needs/ budget - Corrine

- Corrine indicated an inventory list is being prepared by Robyn
- Currently we need tape measures, throwing implements, lap counter/bell for races (Rollie Miles)
- Clubs should let Robyn or Corrine know if there is any equipment required
- Equipment purchased by ETFC would be available for any club who wants to host a meet
- Dwayne indicated ETFC equipment often goes missing and we need a more secure method to store equipment
- Loretta indicated we may want to talk to Scona coaches to see if there is any ETFC equipment in the school's equipment storage
- Corrine indicated we could consider a seacan for storage at Rollie

f. Ideas/needs/feedback for next year - Amy

- Dwayne suggested we put on a throws meet this summer
 - o Corrine indicated a throws meet was held in April, but if there is a club interested in hosting we can look into it
- Calendar Congress will be held in October
- Wes indicated there are dates already set for the indoor season (USport championship dates set already)
- Robyn indicated Last Chance and AIG dates are likely already set
- Dwayne also indicated leftover food from Foote Field Meet was taken to Mustard Seed on behalf of U of A track and field and was greatly appreciated

5. AA Club Policy - how is it going? - Corrine

- Corrine indicated she is also on AA board and there is a new club policy that will be implemented in 5 months or so
- Corrine indicated the changes include the following:
 - o Additional club membership fee
 - o Volunteer commitments change (ex. hosting meet)
 - o Coaching criteria
 - Min 1 coach is certified as club coach
 - Making ethical decisions needs to be completed for all coaches
- Corrine encouraging all clubs to read through policies and ensure clubs meet standards
- Bruce expressed concerns to meet requirements
 - o Policy states that board can have max 2 athletes, however, Edmonton Master athletes sit on the board which would disqualify them from being a club with AA
 - There isn't a clause in the policy on exemptions

6. Upcoming Elections - Corrine

- Corrine indicated AGM will be in October 2021 (date TBD)
- President and Treasurer are up for election; duties listed in by-laws
- Call for nominations will be sent out

Additional Questions:

- Question from Dwayne: Is there a tentative date for Last Chance meet?
 - o Robyn indicated the meet is scheduled for Nov 27th
- Question from Corrine to the group: Is there interest in having more frequent meetings?
 - o Dwayne is in favour of meeting more often if this group as a whole will be trying to host more meets; he indicated the Calgary Track Council is currently working to help clubs run meets and thinks ETFC should be more involved
 - Loretta indicated AA runs most meets, not ETFC and ETFC is not going to run meets
 - Corrine indicated that with club policy more volunteers will be needed, so meeting more frequently may help to disseminate information to help run meets

7. Meeting Adjourned – Corrine

MOTION – To adjourn the 2021 ETFC Fall Preparation Meeting

Motion – Hailey Hitchings

Second: Dwayne Van Straten

Opposed – 0

Pass - Yes

Corrine adjourned meeting at 9:51pm