

## ETFC AGM 2016 Meeting Minutes

Start at 7:35

### Review and Approval of 2016/2017 AGM Agenda

With amendment for James Rosnau to present on indoor track facility and move the report from the Director of Programs and Resources to be presented after James.

**MOTION** – Approval of AGM Agenda

**Motion** – Paul Shelby

**Second** – Dave Dunn

**Opposed** –

**Passed-** By Majority

### Review and Approval of 2016/2017 Minutes

**MOTION** – Approve previous AGM minutes.

**Motion** – Dilini Vethanayagam

**Second** – Dave Dunn

**Opposed** –

**Passed-** Passes by majority

### Review Attendance, Quorum, and Voting Representatives

Person	Club/Role	Votes
Daniel Rawson	President	0
Dan Lauzon	Vice President	1
Dilini Vethanayagam	Director Resources and Programing	0
Nathan Lennie	Director at Large	1
Colleen Babiuk-likiw	Director at Large	1
Carly Widdicombe	Edmonton Track and Field Coordinator	0
Dave Dunn	Edmonton Masters Athletics Association	3
Todd Tetriak	Edmonton Masters Athletics Association	0
Andrew Peters	Running Room Athletics Club/ Concordia	6
Jason Villa	Edmonton Olympic Track Club	3
Dwayne Van Straten	Edmonton Royals Track Club	3
Corrine Timmer	Edmonton Columbians Track & Field Club	6
Blaine Clouthier	Edmonton Columbians Track & Field Club	0
Beverly Wonago	Edmonton Columbians Track & Field Club	0
Heather Schempp	Edmonton Columbians Track & Field Club	0
Tracy King	Edmonton Columbians Track & Field Club	0
Cam Lawson	Edmonton Harriers Track & Field Club	0
Phil Booth	Edmonton Harriers Track & Field Club	3
Paul Shelby	Capital City Track Club	3
Drew Carver	Mac Track	3

Wes Moerman	U of A	3
Roger Hazlewood	St. Albert Mustangs	3
Louise Buskas	Official	0
Peter Faid	Official	0
Sherry Heschuk	Official	0
Jack Leman	Official	0
Ian Maplethorpe	ISA	0
James Rosnau	Athletics Alberta	0
Anna Francis	EMOC	0

#### James Ronsau to present on indoor track facility:

- Hired ETF Coordinator to assist in events and creating a calendar of events to compliment all age groups.
- There is on-going work for new track & field facility.
- City of Edmonton has suggested that Northlands put forth a sport facility in their 2020 vision.
- Athletics Alberta will have an update before Christmas regarding a facility in Northlands land.
- ETF Coordinator will send out a survey to coaches regarding thoughts/suggestions for a facility.

#### 2016-2017 - Report from the Director of Programs and Resources:

- ETFC ran a series of hurdles, pole vault & throws clinics throughout year.
- These clinics attracted many non-club kids, masters athletes and coaches from schools.
- On April 30<sup>th</sup>, the Foundations Clinic was held outdoors at Rollie Miles. This clinic included hurdles, pole vault, long jump, triple jump and high jump. Many kids from rural Edmonton attended this clinic. Brought awareness about the sport.
- Rollie Miles event had good numbers in registration but due to weather had to cancel.
- The Super Summer Soaker Mini-Meet was held in late July. Athletes from tykes-masters attended from around the Edmonton area.

#### 2016-2017 - Financial Review and Approval

**MOTION** – Approval of 2016-2017 Financial Review.

**Motion** – Nathan Lennie

**Second** – Colleen Babiuk-likiw

**Opposed** –

**Passed** – Passed by majority

- Dilini suggested that the ETFC council and clubs create a model to lower costs for kids in the future.
- Budget to actuals from 2015 were compared and showed that: (1) There was a bit of a difference between the budget for Rollie Miles and the actual cost, (2) Kinsmen cost less by \$8000 than what was budgeted, (3) More was spent on Butterdome bookings clinics which were not accounted for in the 2015 budget.

## 2016-2017 - Budget & Fee Review and Approval:

- Dan explained the budget & fee proposals with (4) different options for the indoor season:
  - (1) Facility bookings from Mon – Sat. 2 Track Monitors from Mon-Thurs & 1 on Fri. Fees at \$270.00.
  - (2) Facility bookings from Mon-Sat. 2 Track Monitors on Mon/Wed, 1 on Tues/Thurs/Fri. Fees at \$255.00.
  - (3) Facility bookings from Mon-Fri. 2 Track Monitors on Mon/Wed, 1 on Tues/Thurs/Fri. Fees at \$240.00.
  - (4) Facility bookings from Mon-Fri. 2 Track Monitors Mon/Wed, 1 on Tues/Thurs. Fees at \$230.00.

### Facility Access Update/Track Monitor Discussion:

- Kinsmen is upping the track fee by 33% this year so costs will be going up.
- There will be no access to the Long Jump Pit from Mon-Fri. The only access will be Saturdays from 6:30 AM – 8:30 AM.
- Phil Booth brings up concern about teaching “track sense” to Track Monitors from outside of the sport. Is concerned with the amount of money being spent on track monitors.
- James Rosnau explains the value to the track monitor position. It allows coaches to do their job and not worry about monitoring and prevent accidents from taking place.
- Every coach has the responsibility to teach their clubs about the safety of Kinsmen and to reinforce the track monitor duties within their clubs.
- Dwayne Van Straten suggests meeting with ETF Coordinator to go over policies and track schedule prior to indoor season.
- Dan Rawson states that a required coach orientation prior to the indoor season will be added into the Kinsmen Policy.
- ETFC, Legacy Foundation & U of A have partnered to build a long jump pit at the Foote Field dome. ETFC will be granted access to the Foote Field Dome. Due to a lack knowledge on details about facility availability and the cost to book facility, this has not been added into the budget for this year.
- Foot Field Dome access will be charged separately from Kinsmen fees.
- Phil Booth suggests that all clubs pay from Mon-Thurs. Clubs who want to use the facility on Fri/Sat pay extra fees.
- Dan Rawson states that the ETFC operates on a cost sharing, honor system model. If this model was not used, the ETFC would have to monitor individual access to the facility through access cards and charge clubs accordingly, which would be costly.
- Dan Lauzon states that Track Monitors will be implementing a system to track club usage.

### Voting on Budget & Fee options:

- Option 1: Received 11 votes
- Option 2: Voted out by the majority
- Option 3: Voted by majority to amend.
- Option 4: Voted out by the majority
- **Option 3 AMENDMENT - Facility bookings Mon-Fri. 2 Monitors Mon-Thurs & 1 on Fri. Fees at \$250.00:** Received 27 votes.

**MOTION** – Approval of the amended option #3 which includes Kinsmen facility bookings from Mon-Fri. 2 Monitors Mon-Thurs & 1 on Fri. Fees at \$250.00:

**Motion** – Dave Dunn

**Second** – Tracy King

**Abstained**- Wes Moerman

**Opposed** –

**Passed**- Passed by Majority

## 2016-2017 Initiatives

### 1. Facility Access:

- Dan Rawson states that this topic was previously covered and will move on to the Track Monitor Update.

#### a. Kinsmen Monitor Update:

- Since the Track Monitor position had been implemented, there were no serious injuries at the Kinsmen.
- The ETFC sent out a survey for feedback on the position.
- The results showed that:
  - (1) The majority would like to have someone not affiliated with a club in the position.
  - (2) That the majority would like to have two monitors on duty during busier days.
  - (3) That the public needs to be educated on track safety.
- The ETFC posted the job position at the U of A for students and will be hiring & training candidates over the next month.
- The compensation will be \$20-\$25/hr.

#### b. Saturday bookings at Kinsmen:

- Dan Rawson states that this topic was previously covered and that we will proceed to Kinsmen Policy and Procedure Discussion.

#### c. Kinsmen Policy and Procedures Discussion:

- Dan Lauzon proposes that at 5:30 PM, Tykes, Peewee, Bantam & Masters athletes move to outside lanes while the other age groups warm up.
- At 6 Pm Tyke-Bantam will complete workouts.
- At 6 PM priority to the track will be given to Midget age groups & up.
- Corner starts will be allowed only between 6:00 PM – 7:00 PM in lane 5 Mon-Fri.
- Items on track must be visible to athletes.

### 2. Clinics:

- The ETFC will have 4 clinics on Nov 13, Nov 27, Jan 8 & March 19.
- Will be offered to ages 12-18.
- EMAA suggests an interest for older athletes to participate in the clinics.

### 3. Events

#### a. Rollie Miles:

- Corrine Timmer and the Edmonton Columbians will be organizing this event this year.
- Date TBD.

**b. Super Summer Soaker:**

- This meet will be done this year sometime in July.
- May be a twilight series.
- Date TBD.

**c. U of A** will be hosting GBO on Jan.20-22, Green & Gold Youth on Feb 5<sup>th</sup> & Golden Bear Challenge on Feb 10-11th this year.

**d. Oil Kings:**

- Athletics night at the Roger Arena on Jan.22 @ 4pm.
- Tickets will be at little to no cost to ETFC clubs.
- Will send update at the end of Oct/beginning of Nov.

**e. MacEwan** will be hosting track meet Jan.28. 300m & up.

**4. Funding Initiatives:**

- ETFC is applying for grants and working towards acquiring a casino to help with facility costs.

## Elections

- 1. Vice President** - No names forward
- 2. Community Relations Director** – No names forward
- 3. Athlete Representative – Male** – No names forward
- 4. Director At Large #2 (Colleen)** – No names forward

**MOTION** – Approval for Dan Lauzon as Vice President, Colleen Babiuk-likiw as Director at Large, Community Relations Director to be open and Athlete Representative to be open.

**Motion** – Paul Shelby

**Second** – Dan Lauzon

**Opposed** –

**Passed**- Passed by majority

Called to conclusion at 9:30pm

## **Programs and Resources Report (September 2016)**

The Edmonton Track and Field Council ("Council") had an exciting year in which we developed many new events to the repertoire we offer, as noted below.

Clinics: A new set of clinics was added to expand the Council's current programming. This venue was able to bring in existing youth along with new individuals who were previously not part of the clubs, to participate in both indoor and outdoor clinics. The clinics included a set of 5 indoor hurdles clinics spanning the indoor season, held at the Butterdome (Saturdays in November 2015 to early April 2016). The hurdles clinics involved developing and implementing a progressive curriculum through the coaches involved, in conjunction with council and parents' input. The dedication of the coaches who participated in the Indoor Hurdles Clinics was evident throughout each and every session. Given the existing booking times we had procured at the Butterdome, we were able to facilitate through pairing of dates a parallel Pole Vault clinic over the final 3 sessions. As well, the backstretch track lanes of the Butterdome, along with the Long Jump pit, was available for use by existing members of the Council-associated clubs, bringing added value to this precious indoor training resource in our winter city. In addition, we were able to offer throws clinics during the indoor season which was primarily geared toward existing Council members, focused on all age groups including Masters athletes.

The outdoor season we introduced a multi-event Track and Field Foundations Clinic ("Foundations Clinic") on Saturday April 30<sup>th</sup> at Rollie Miles Athletics Field, which brought in some individuals from existing Council affiliated clubs as well as new individuals from both within the greater Edmonton area and outlying rural communities. This clinic included Hurdles (short and long hurdles), Pole Vault, Long Jump, Triple Jump and High Jump; throws were not able to be offered due to a parallel event that same weekend in Southern Alberta. The Foundations Clinic additionally included an outreach arm at a teacher's request, to one of the French schools in Edmonton - where participation of their children would not have been possible without the Council's support. We are proud of what the coaches were able to provide to all the athletes who participated in these clinics.

Meets: Two meets were held through the Council. In May, the Rollie Miles Open (introduced for the first time May 22, 2015) was to be repeated in an expanded form on Saturday May 21, 2016. However, despite a significant number of early registrants (63), we had to unfortunately cancel due to weather.

The Super Summer Soaker Mini-Meet was held in July, for all ages from Tykes to Master's. This meet brought in many new kids into Track and Field that did not necessarily have prior experience outside of their school. The best part of this meet was having some parents / grandparents competing - along with the kids. This event brought together athletes from many parts of the city and from 100km outside the city.

Thank you to the following coaches:

Hurdles - Walter Dong, Dallas Kendrick (also HJ), Antoine Boussombo, Carrie Saunders

Pole Vault - Mark Cocks, Robyn Webster, Kyle Weiman

Throws - Nathan Lennie

Long Jump / Triple Jump - Sherry Heschuk

# ETFC 2016-2017 Budget

Option 3 Amendment -  
No Saturdays. 2  
Monitors Mon-Thurs &  
1 on Fri

## Outdoor 2016-2017 Fees

### Revenue

	Fees	\$	250.00
Indoor			
	Kinsmen Fees	\$	62,500.00
	Hurdle Clinic	\$	1,840.00
Outdoor			
	Foundations Clinic	\$	951.85
	Rollie Miles Fees	\$	7,800.00
	Super Summer Soaker		1,640.75
<b>Total</b>		<b>\$</b>	<b>74,732.60</b>

Club Size	Fee
Individual (1 person)	\$ 50.00
Very Small Club (2-10 people)	\$ 400.00
Small Club (10-20 people)	\$ 600.00
Medium Club (20-39 people)	\$ 800.00
Large Club (40+ people)	\$ 1,200.00

### Expenses

Indoor				
	Kinsmen	\$	46,542.50	
	Hurdles Clinics	\$	4,357.00	
	Kinsmen Monitor Position	\$	13,750.00	2 from Mon-Thurs for 2.5 hr + 1 on Fri for 2 hr = 22 hr/week X 25 weeks = \$13,750
Outdoor				
	Rollie Miles - Practices	\$	3,960.00	
	Rollie Miles - Event	\$	2,000.00	
	Foundations Clinic	\$	400.00	
	Super Soaker Meet	\$	2,000.00	
Other				
	Kinsmen - Storage	\$	1,863.40	
<b>Total</b>		<b>\$</b>	<b>74,872.90</b>	
<b>Net</b>		<b>-\$</b>	<b>140.30</b>	



**ETFC Statement of Financial Position For the year ended September 30, 2016**  
**With comparative figures for the year ended September 30, 2015**

	30/09/2016	30/09/2015
Cash in bank	54,997	46,582
Petty Cash	71	71
Pre-paid Butterdome rent	2,406	-
Outdoor fees receivable	1,200	1,630
Total Assets	<u>58,673</u>	<u>48,283</u>
Accounts payable	175	-
Unrestricted Net Assets	<u>58,498</u>	<u>48,283</u>
Total Liabilities and Net Assets	<u>58,673</u>	<u>48,283</u>

**ETFC Statement of Operations For the year ended September 30th 2016**  
**With Comparative Figures for 2015**

Revenue		
Indoor Fees	60,420	59,600
Outdoor Fees	6,170	7,200
Total Revenue	<u>66,590</u>	<u>66,800</u>
Expenses		
Kinsmen Rental Fee including storage	47,762	45,875
Track monitor	3,565	-
Foote/Rollie Rental Fee	3,961	2,038
Miscellaneous	513	1,239
Total operating expenses	<u>55,801</u>	<u>49,153</u>
Programs		
Hurdles / Throws clinics - loss	(2,517)	-
Outdoor clinic	552	-
Summer mini-meet	1,391	-
Net - programs	<u>(574)</u>	<u>-</u>
Excess of Revenue over Expenses	<u>10,215</u>	<u>17,647</u>

**ETFC Statement of Changes in Net Assets For the year ended September 30, 2016**  
**With Comparative Figures for 2015**

Unrestricted Net Assets, beginning of year	48,283	30,636
Excess of Revenue over Expenses	<u>10,215</u>	<u>17,647</u>
Unrestricted Net Assets, end of the year	<u>58,498</u>	<u>48,283</u>

## Summary of Miscellaneous

Donation to Issac invitational	250
Cheques	88
UofA job fair	175
Total miscellaneous	<u>513</u>

